ARCADA UNIVERSITY OF APPLIED SCIENCES

ARCADA

Studying at Arcada

International Business 7.1.2025

From Online Path to Degree student

Hanna Grönholm

Study Counsellor

The Academic year 2025-2026

- The academic year starts officially on 1 August 2025 and ends on 31 July 2026.

- Period 1: 1 August–26 October 2025
  Period 2: 27 October–31 December 2025

- Winter break: 20 December 2025–6 January 2026 (no tuition)

- Period 3: 1 January–22 March 2026
  Period 4: 23 March–31 July 2026

(regular tuition ends on 29 May 2026 at the latest)

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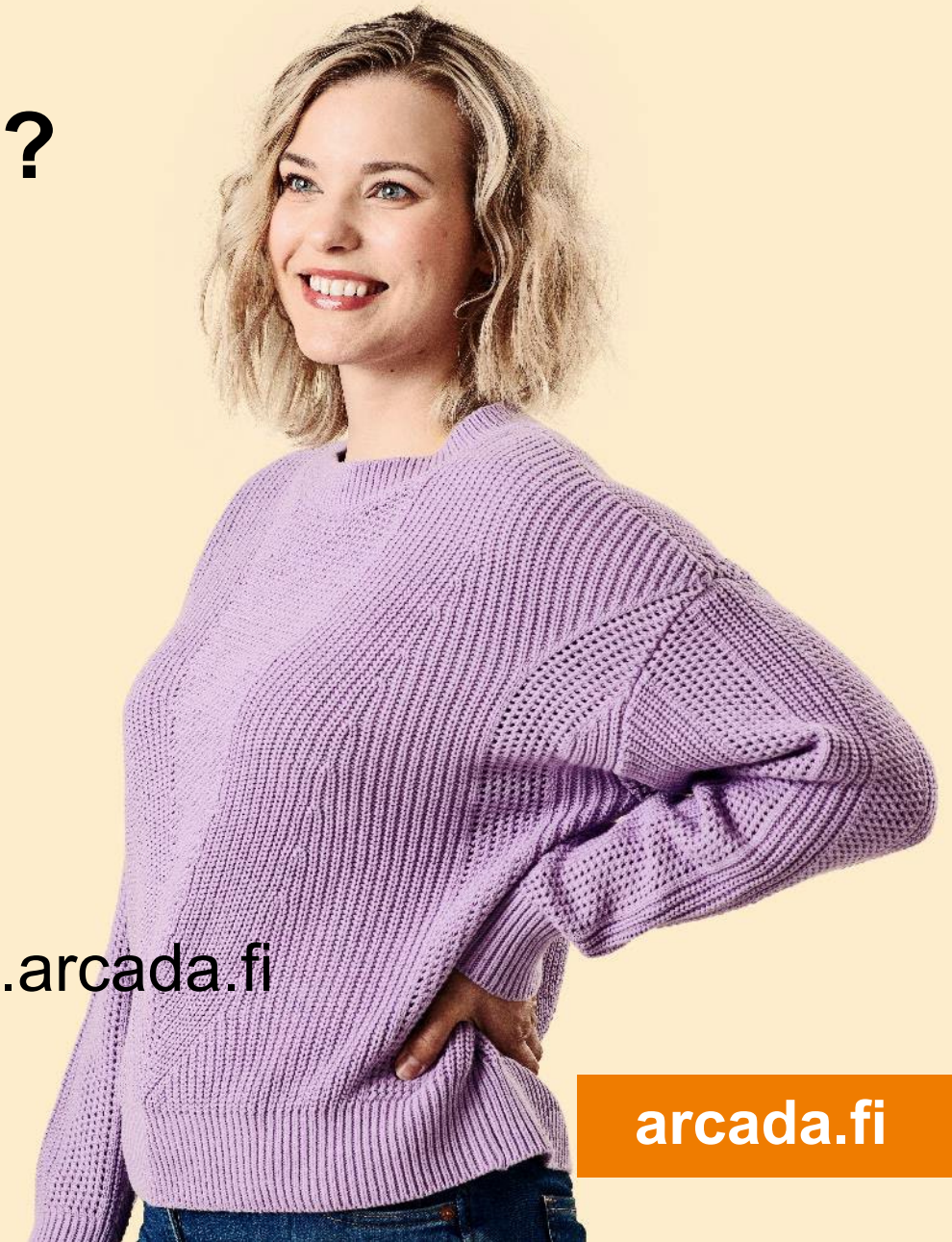
Where do I find my study plan?

- In the study guide **START** – start.arcada.fi
  - Study Plan
  - Structure of the studies

  - Course offerings
    - List of courses IB

- In the student information system **SISU** – sisu.arcada.fi
  - The study plan has to be created
    - “Structure of studies”



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Fee-paying students

It is important to be aware of the scholarship requirements in the beginning of your studies.

Studying at an UAS

- A wide range of teaching and learning methods are utilised.
- The amount of contact teaching is less than within upper secondary education.
- 30 cr of compulsory practical training is included.
  - Students are responsible for finding the placement themselves.

Application for accreditation or validation

- Students may apply for accreditation or validation of:
  - Studies carried out at another Higher Education Institution
  - Relevant work experience
  - Knowledge gained informally through work experience
- Only competences that are relevant to the degree can be accredited.
- Read through the information about accreditation on start.arcada.fi
  “My studies - Accreditation of Study Attainments or Validation of Competences”
- You apply by filling in the application form online
- Always contact your study counsellor by email if you are planning to apply for accreditation of courses completed at another university or UAS

When to contact your Study Counsellor

- If you have study related questions that include plannning of studies at Arcada
  - If you want to study in a faster pace and need an individual study plan
    - 3 years instead of 3,5 years
  - If you have fallen behind in your studies and need an individual study plan
  - Questions related to accreditation of previously gained degrees at a university level

Contact Information

Hanna Grönholm, PM.

Study Counsellor

Business Administration,
International Business,
Information Technology

(+358 (0)294 282 708)

hanna.gronholm@arcada.fi

Support in studies

Planning of studies
Study Counsellor

Counselling and support
Psychologist and Study Social Worker

Support for international students
International Student Advisor

Student Affairs & Sisu support
Study Coordinators

Career planning – Career Centre Arabia
Career Counsellors

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Student Affairs

- Tuition fees
- Scholarship
- Registration for the academic year
- Filling in different forms

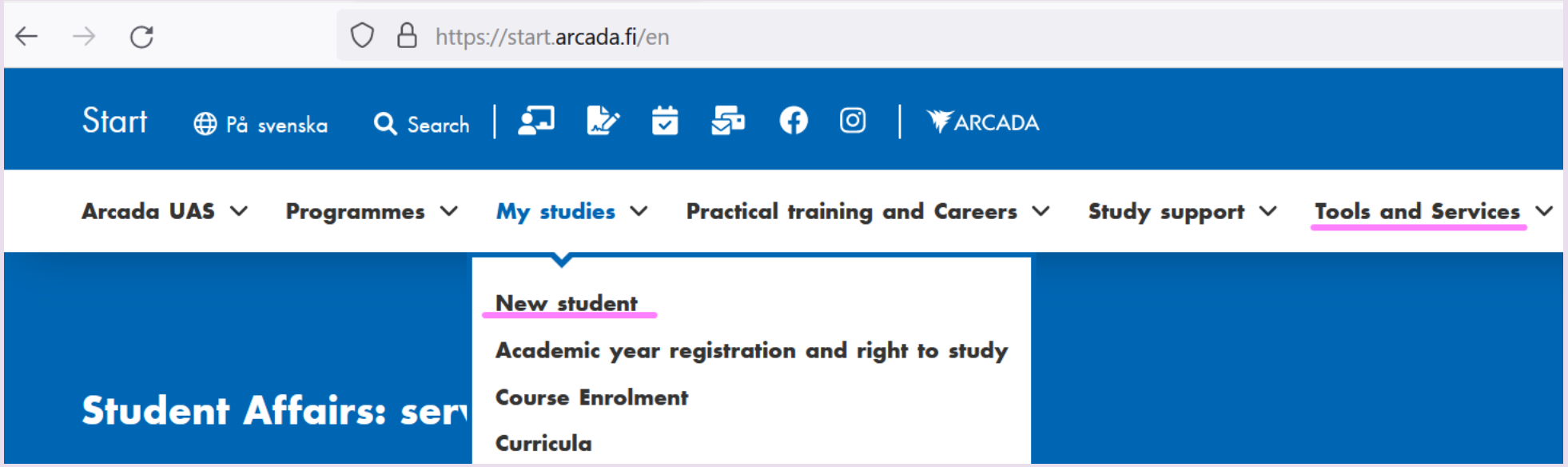
studentaffairs@arcada.fi

Your Study Guide – START

- The link: https://start.arcada.fi/en

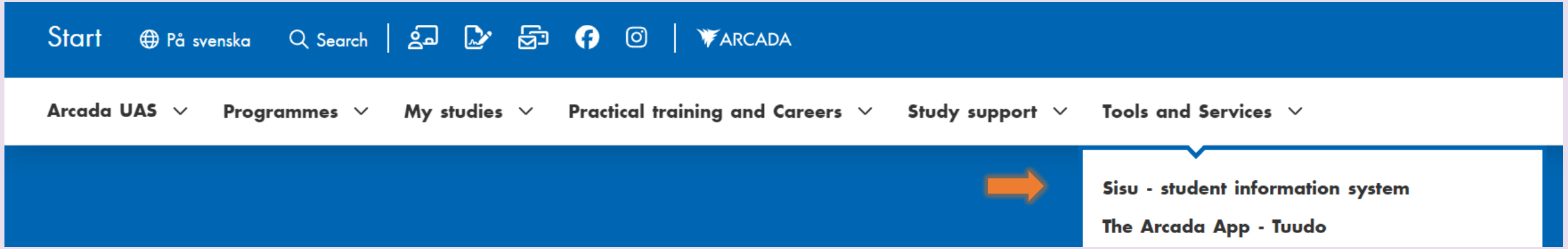
- The navigation is done through the different topics in the menu bars

- ”New Student” → useful information in the beginning of your studies
- ”Tools and Services” → links to the online programmes/platforms



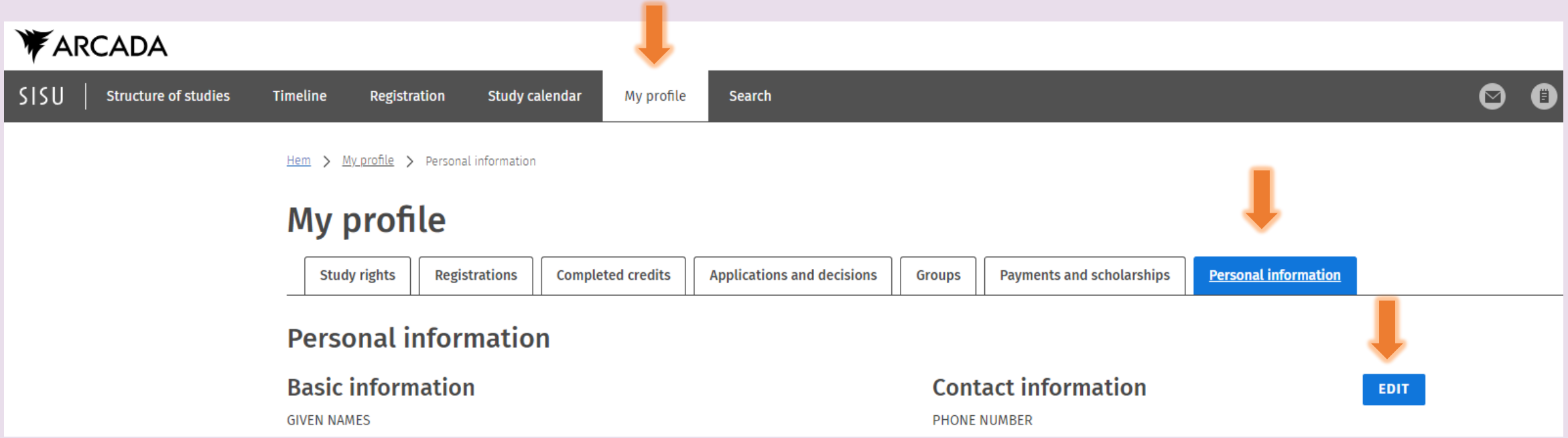
SISU - Arcada´s student information system

- Log in to SISU through Start or go to sisu.arcada.fi



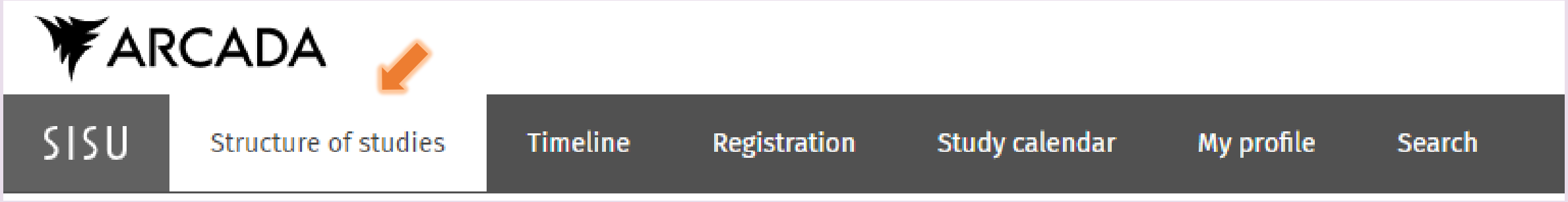
Contact information

- Go to **My profile - Personal information - Edit**



Get familiar with your Study Plan in Sisu

- Go to **Structure of studies**



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Courses during first year – 60 cr

Fall 2025 (30 cr)

AS-1-044	Technology and Learning
AB-1-016	Introduction to Business Administration
AB-1-017	Business Mathematics and Statistics
AS-1-045	Teamwork an Innovation
AB-1-018	Introduction to Marketing
AB-1-024	Introduction to Accounting

Spring 2026 (30 cr)

AS-1-046	Ethical and Sustainable Societal Development
AB-1-020	Introduction to Logistics
SP-SV-002	Swedish for Beginners 1
SP-SV-003	**Swedish for Beginners 2**
AB-1-022	**Introduction to Project Management**
MET-2-001	**Knowledge Formation and Methodological Foundations**

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Registration to courses

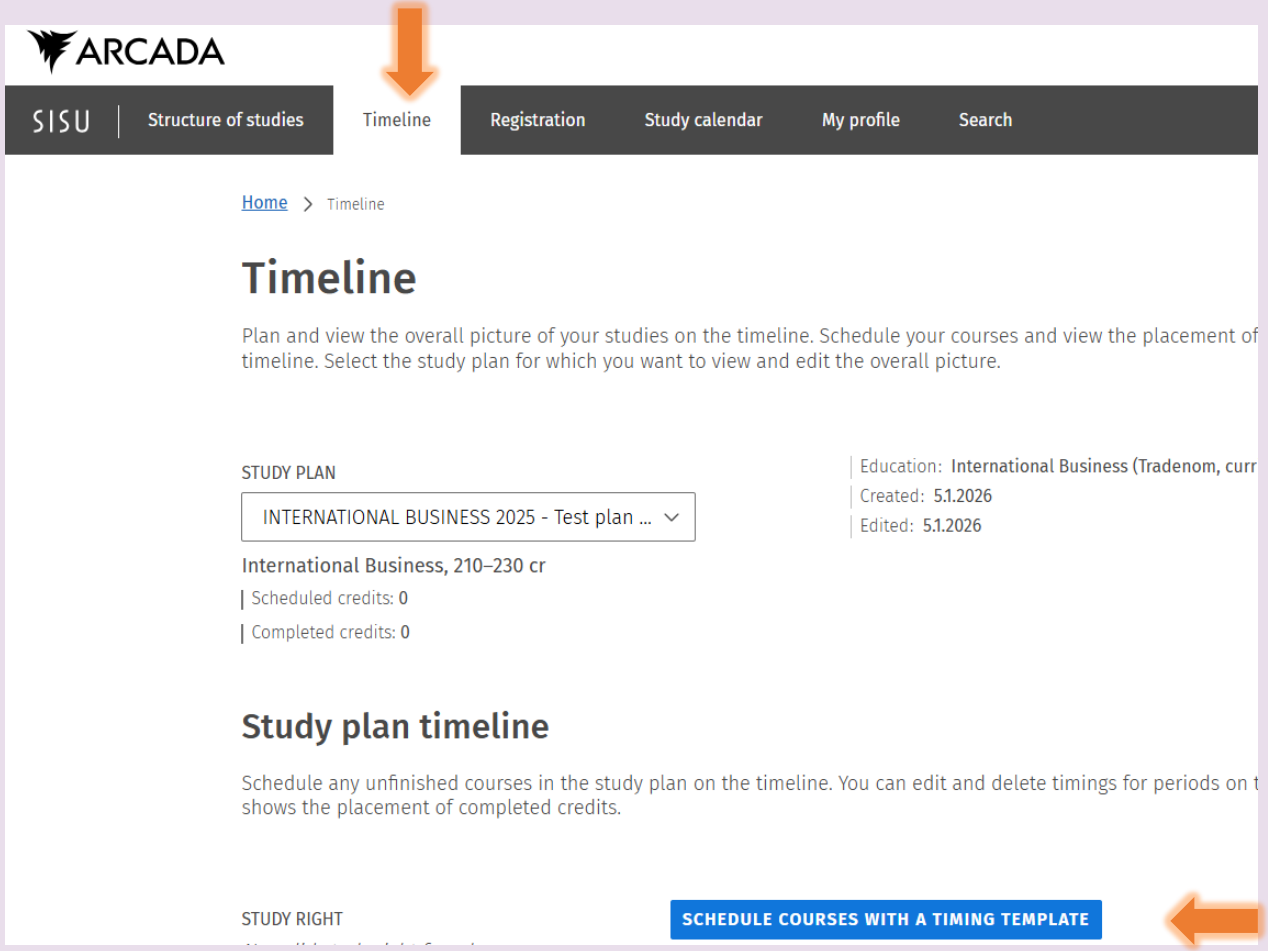
- The registration can be done in two different ways.

- Instructions also found on Start
  - Registration through your study plan

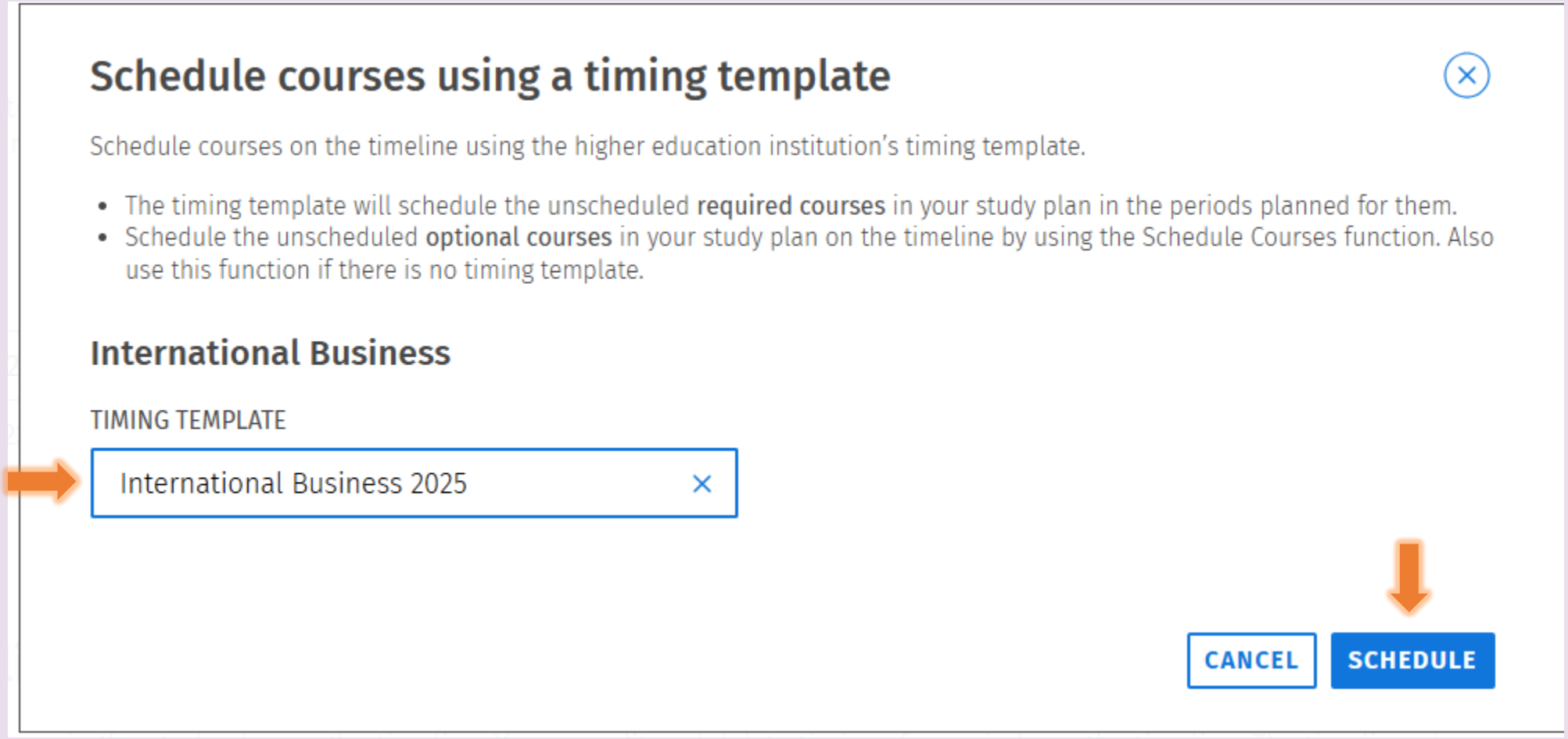
  - Registration through timeline and timing template

How to see when your courses are running in Sisu?

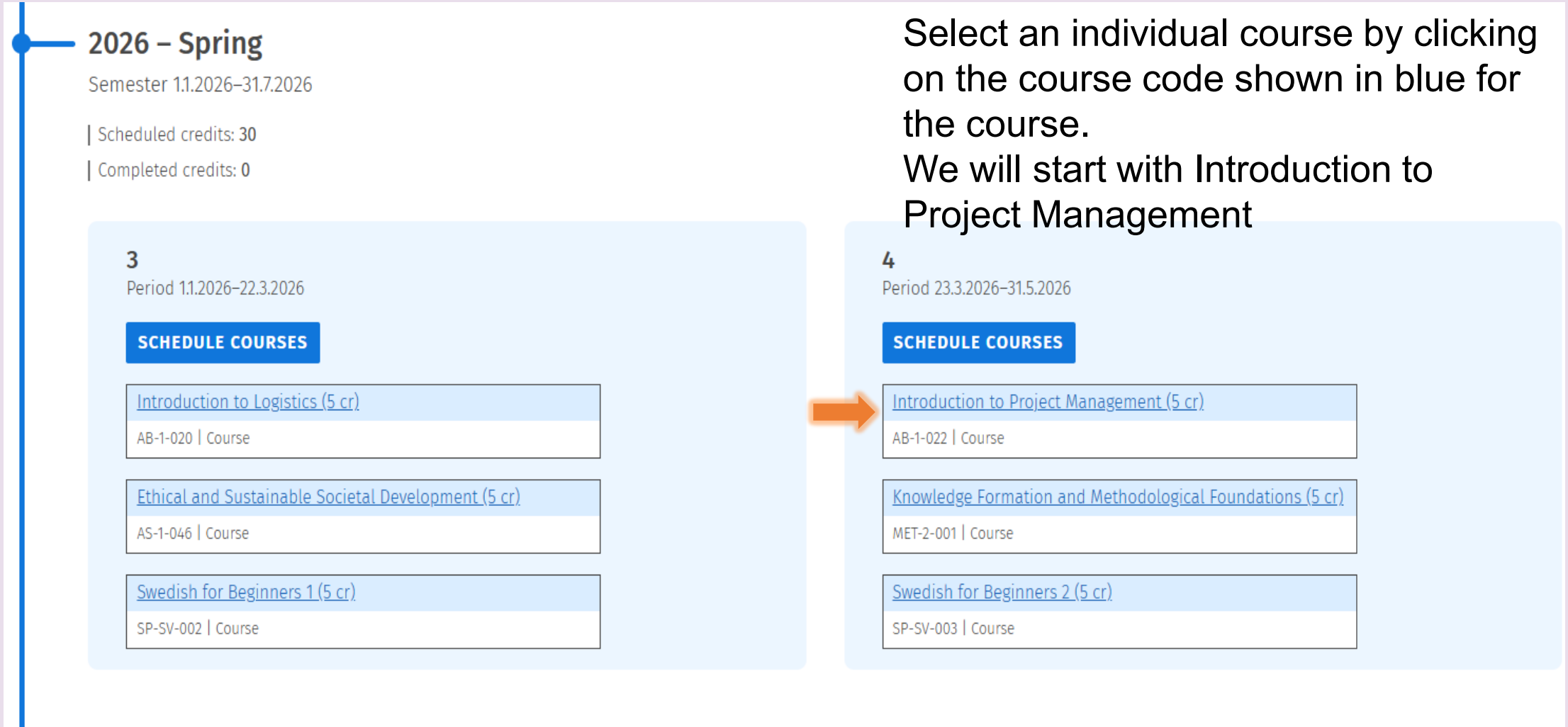
- Go to **Timeline** and choose **Timing template**



Choose ”International Business 2025”

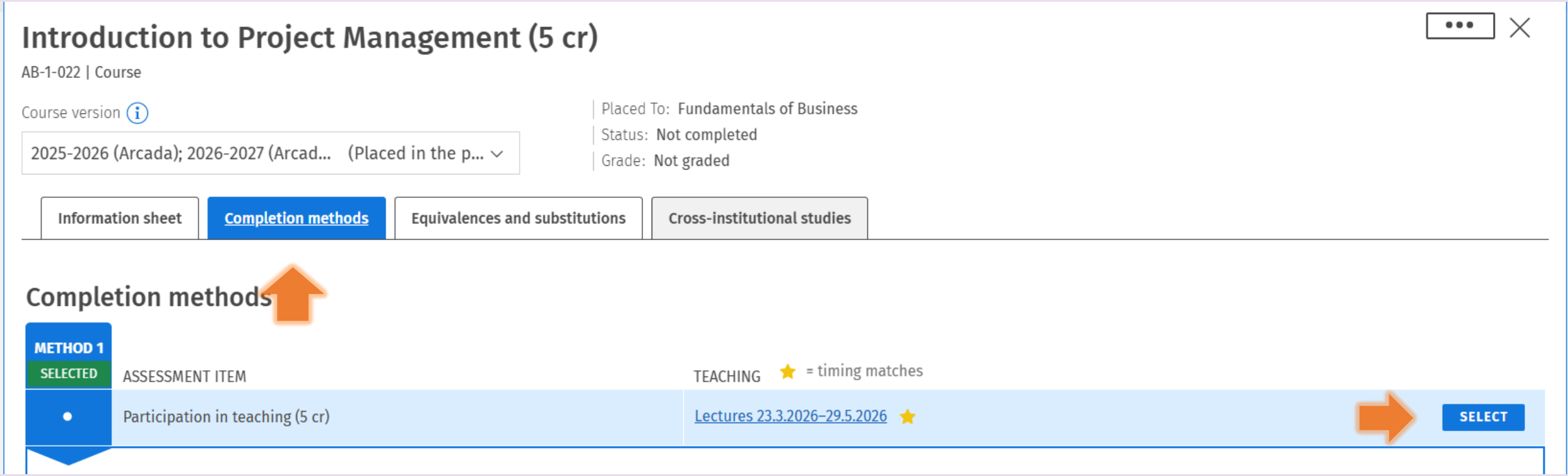


Registration through the timeline

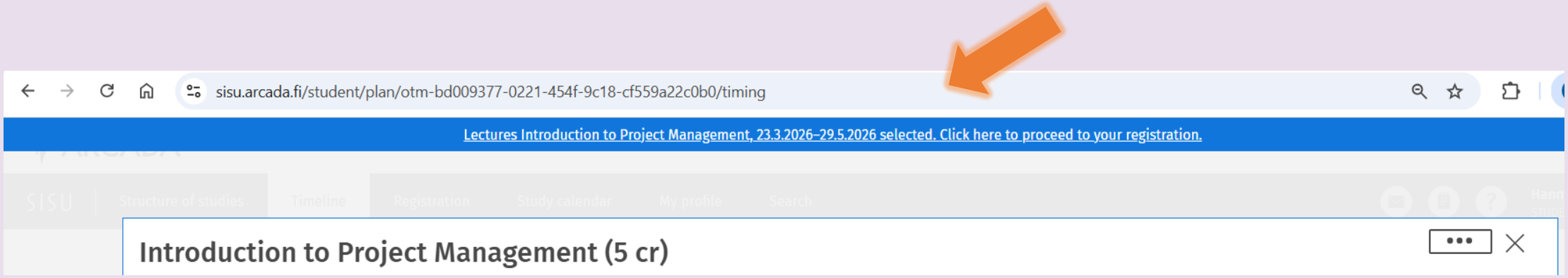


Select an individual course by clicking on the course code shown in blue for the course.
We will start with Introduction to Project Management

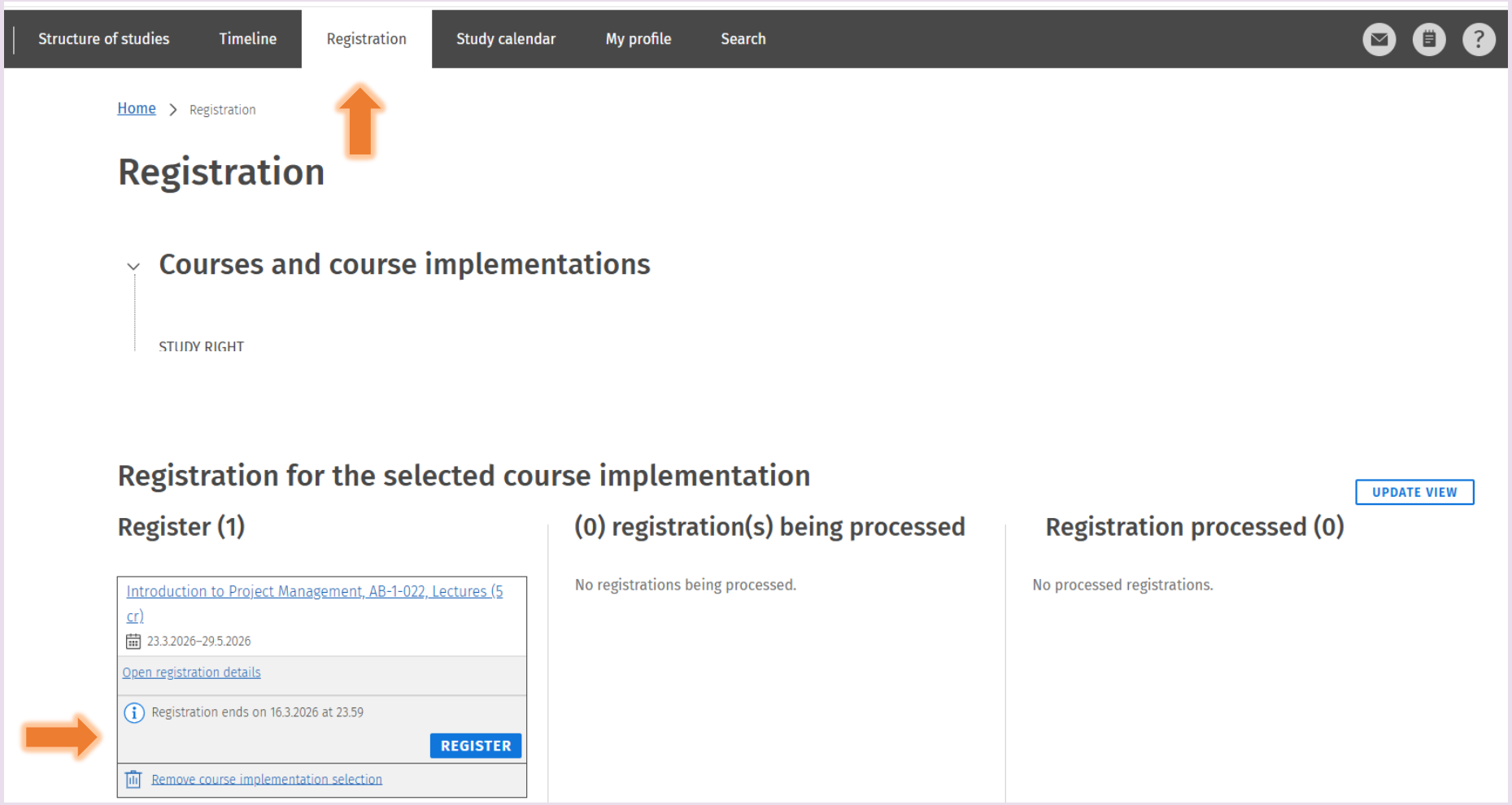
Select ”Completion methods” and Method 1 and ”SELECT”



”Click here to proceed to your registration”



Registration – ”REGISTER”



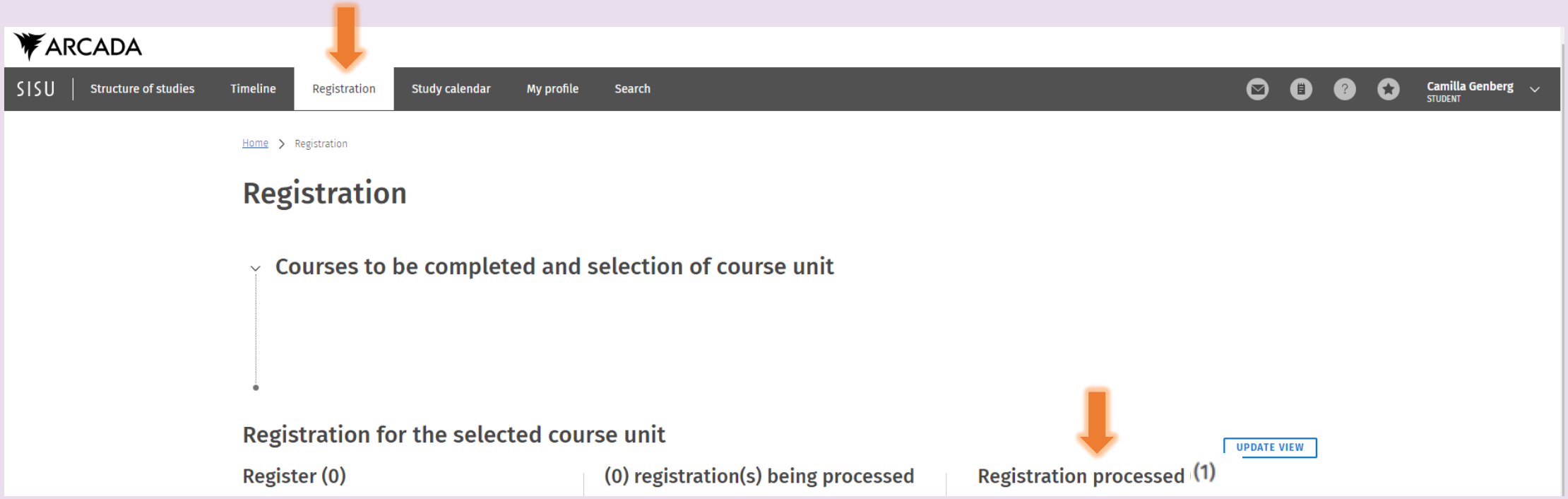
		Nyberg
Tue 24.3.2026 10.30–12.00	Arcada F143 Large Auditorium	Pekka Buttler, Faiz Sugihartanto, Henrica Donner, Tove Kietz, Kaisa Koskinen, Erica Adlercreutz, Mikael Forsström, Linda Puukko, Jan Nyberg
Thu 2.4.2026 9.15–10.45	Arcada F143 Large Auditorium	Pekka Buttler, Faiz Sugihartanto, Henrica Donner, Tove Kietz, Kaisa Koskinen, Erica Adlercreutz, Mikael Forsström, Linda Puukko, Jan Nyberg

Show the rest of the study events

> Exceptions and additional information

CANCEL CONFIRM

- You find your registration under ”Registration” and ”Registrations processed”



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Now we continue with the rest of the courses for period 4

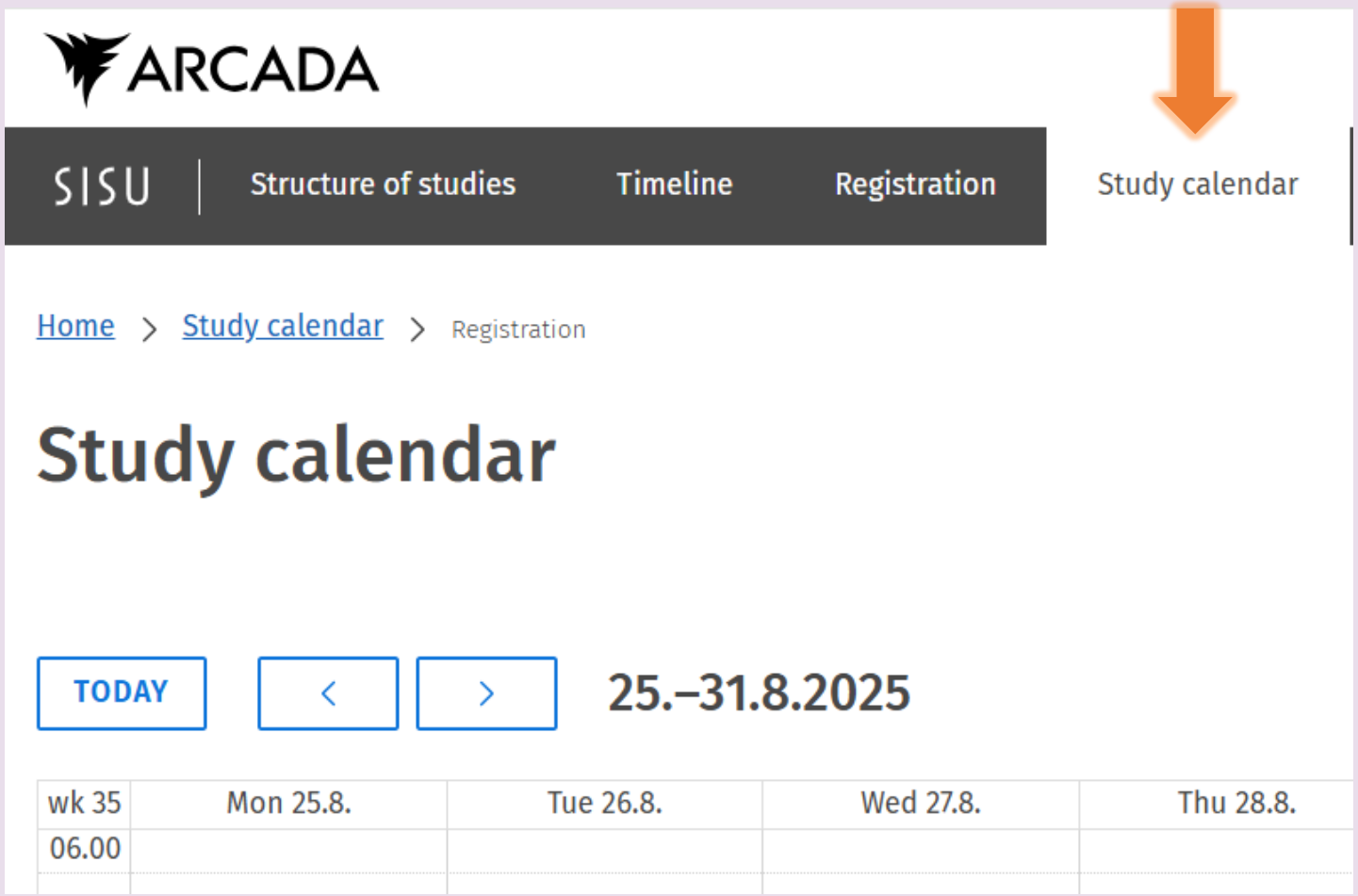
AB-1-022 **Introduction to Project Management** ✓

SP-SV-003 **Swedish for Beginners 2**

MET-2-001 **Knowledge Formation and Methodological Foundations**

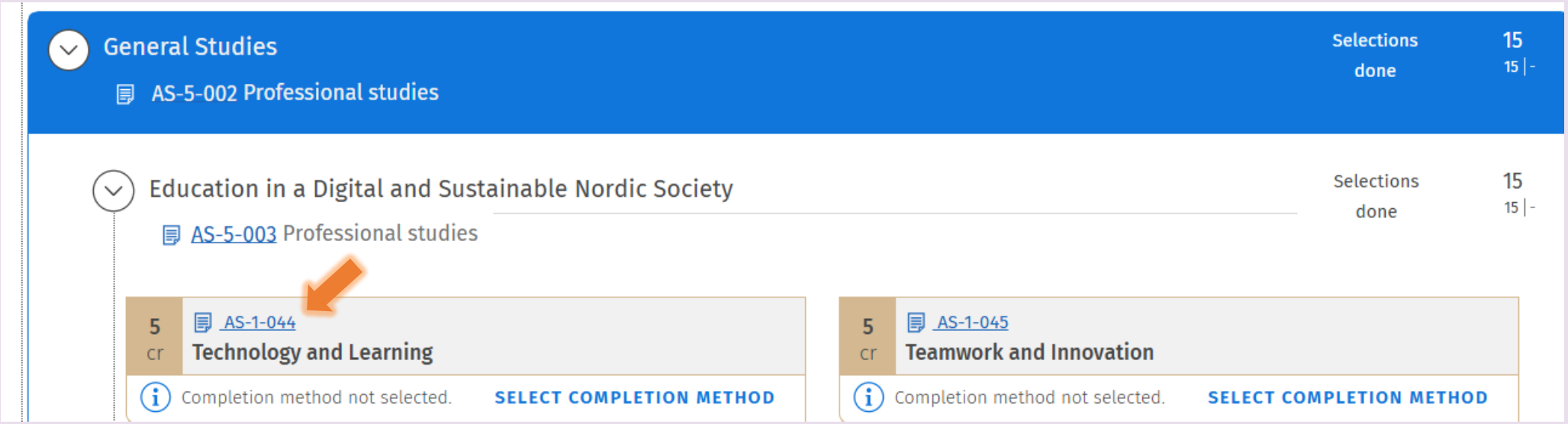
Carefully choose the correct student group”

How to look at your schedule in Sisu?



Registration through the Study Plan

- The registration is done separately for all six courses.
- Go to ”Structure of studies”
- Start by selecting one course = click on the blue course code
  - **AS-1-044 Technology and Learning**



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TUUDO

Tuudo is a mobile application designed to make your everyday studies easier.

With Tuudo, you can e.g.:

- See your schedule
- Read news and posts from Start
- Navigate on campus through maps
- See the week’s lunch menu
- Search on timetables for public transportation
- Get information about other study related services at Arcada

How to install Tuudo?

- You can download Tuudo from Play Store (Android) or App Store (iOS). When you have completed the installation and opened the app, choose Arcada from the list of universities. Then, log in with your Arcada account. You only have to log in the first time.

Itslearning

- The online study environment at Arcada
- Most used study platform during your studies
  - Important to learn how to navigate in it
- When signing up for courses in Sisu, the courses will automatically appear on Itslearning after a couple of hours
- The link: https://arcada.itslearning.com

Key to Campus and the Arcada email

Arcada mobile key - Information about the mobile key

Arcada email account

- Always use your Arcada email when you are in contact with the personnel at Arcada
- Sign your emails with your name, your student number and student group (IB-25)
- Check your emails regularly
- Please subscribe to the following mailing list: bba2025
  https://start.arcada.fi/en/student-support/it-support/email/mailinglists
- How to configure your Arcada email to your laptop or phone?
  - Check instructions on START

Next info session!

May 5th, at 10.15 pm on Campus!

Have a great day!

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