

ARCADA UNIVERSITY OF APPLIED SCIENCES



Studying at Arcada

International Business

25.8.2025

Hanna Grönholm

Study Counsellor

Laurits Møller

International Student Advisor

Information about the degree

- **Name of degree:** Bachelor of Business Administration
- **Scope:** 210 ECTS (1 cr \approx 27 hours)
- **Duration:** 3,5 years
(possible to graduate in 3 years)
- **Expected study pace:** Full-time
 - one period: 15 cr
 - one semester: 30 cr
 - one academic year: 60 cr

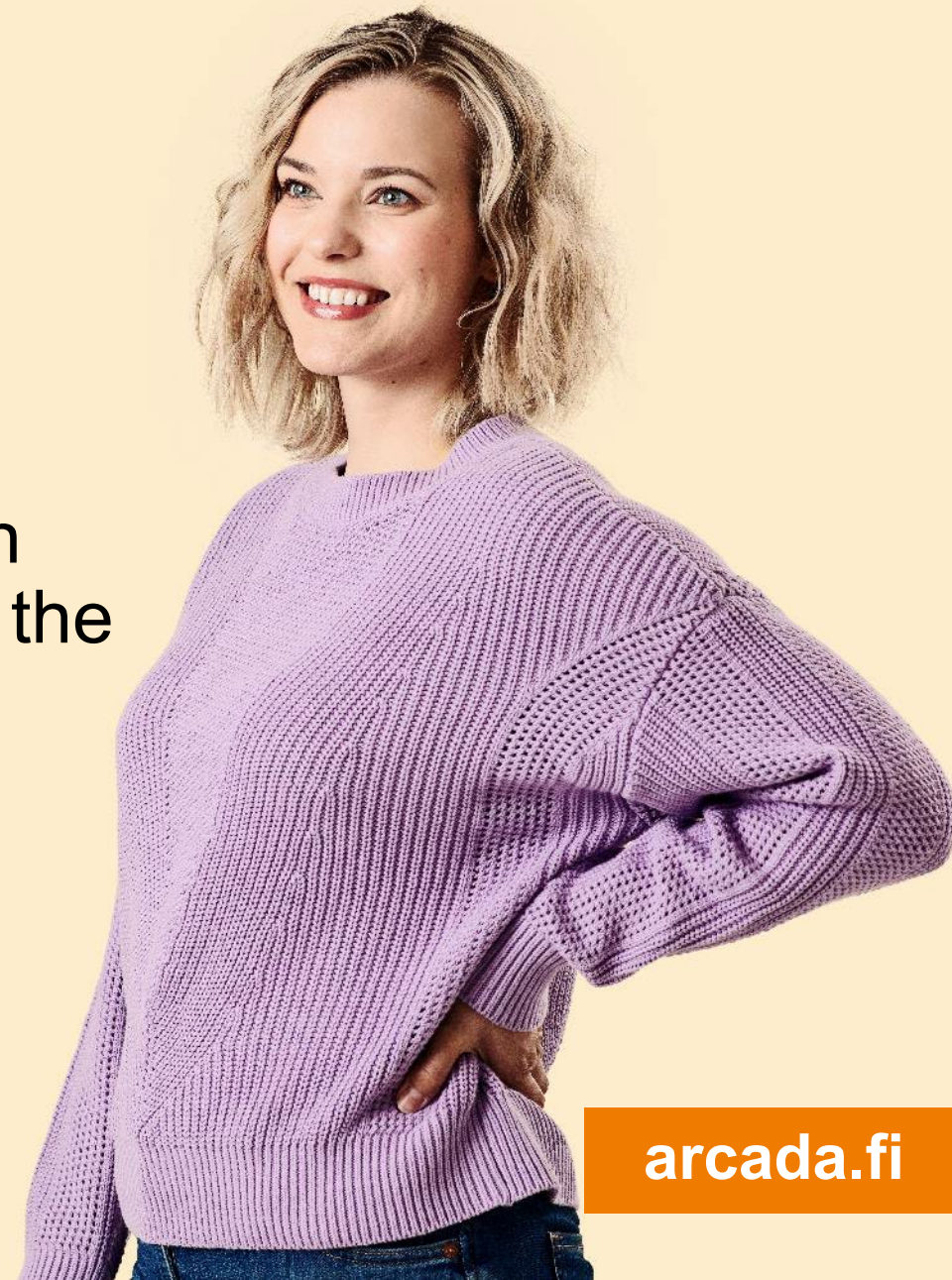
The Academic year 2025-2026

- The academic year starts officially on 1 August 2025 and ends on 31 July 2026.
- Period 1: 1 August–26 October 2025
Period 2: 27 October–31 December 2025
- Winter break: 20 December 2025–6 January 2026 (no tuition)
- Period 3: 1 January–22 March 2026
Period 4: 23 March–31 July 2026
(regular tuition ends on 29 May 2026 at the latest)



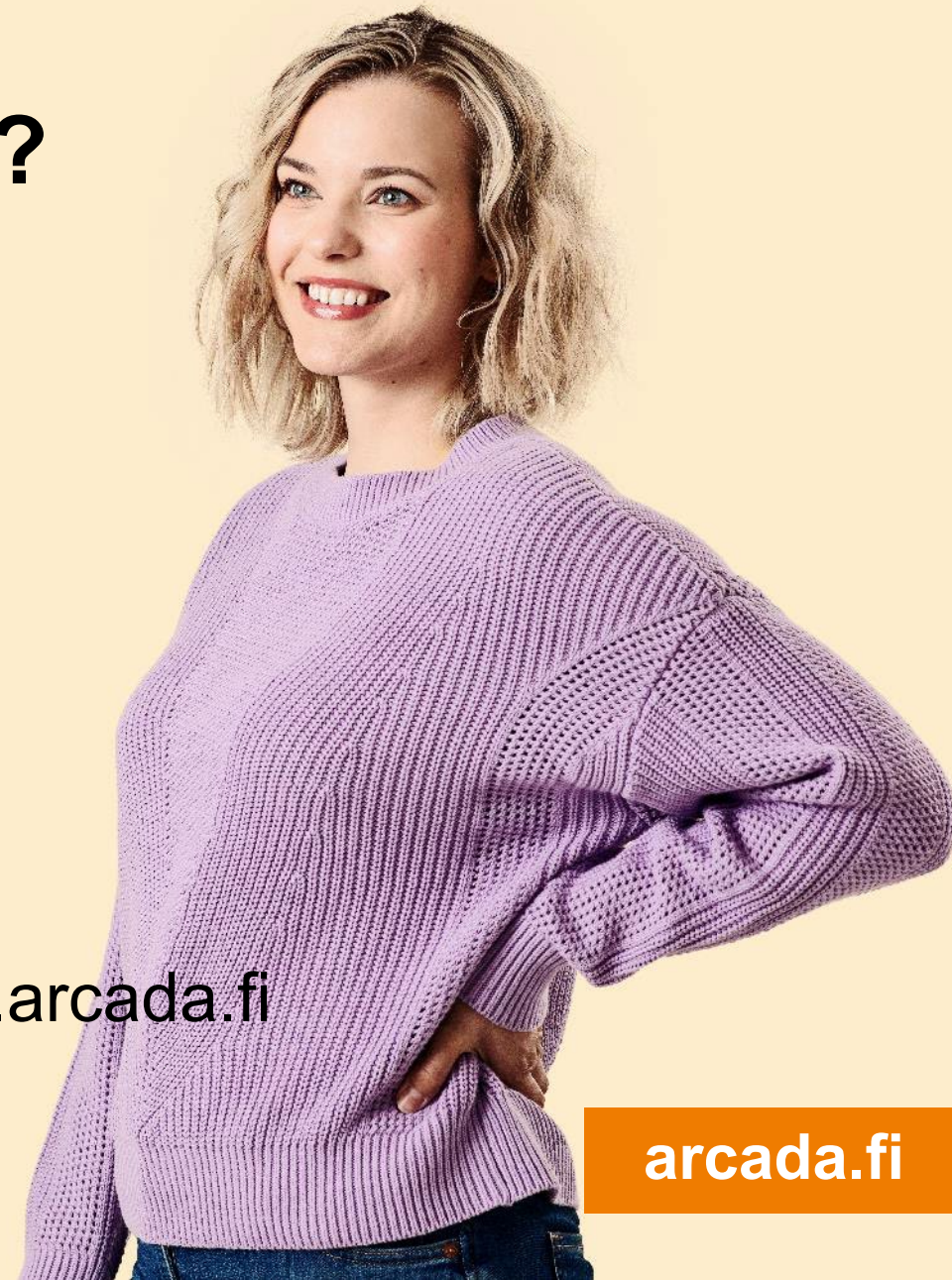
Study Plan = Curriculum

It is very important to familiarise yourself with the curriculum in order to get an overview of the degree that you are about to complete.



Where do I find my study plan?

- In the study guide **START** – start.arcada.fi
 - [Study Plan](#)
 - [Structure of the studies](#)
 - Course offerings
 - [List of courses IB](#)
- In the student information system **SISU** – sisu.arcada.fi
 - The study plan has to be created
 - “Structure of studies”



Fee-paying students

It is important to be aware of the scholarship requirements in the beginning of your studies.

Studying at an UAS

- A wide range of teaching and learning methods are utilised.
- The amount of contact teaching is less than within upper secondary education.
- 30 cr of compulsory practical training is included.
 - Students are responsible for finding the placement themselves.

Independent studies

- Independent learning is instrumental to student success within higher education.
- Students are expected to take responsibility for their learning and for their studies in general.
- Arcada offers help along the way. There are several support services available → [Study support](#).

Descriptions of courses

- Teacher
- Competences, learning outcomes, content of the course
- Recommended or required reading
- Study activities
- Assessment methods and requirements
- Course specific questions?
 - Contact the teacher



Assessment and examinations

- Assessment requirements and forms of examination are stated in the description of the course.
- Example of examination methods
 - exams
 - essays
 - assignments
 - reports
 - demonstrations or presentations
 - group work
- An approved study attainment is assessed with the grades:
 - excellent (5), very good (4), good (3), satisfactory (2), sufficient (1)
 - in specific cases, with the grade “passed”.

Mandatory presence?

The introduction lecture for a course is sometimes compulsory. If you are not able to be present during that lecture, please inform the teacher about the matter in advance (only valid reasons are accepted). The absence may be compensated with an e.g. obligatory pre-assignment. Moreover, you are not entitled to extra support due to your absence. If you do not participate in the following lectures or submit the prospective pre-assignment the teacher has the right to cancel your enrollment.

It is always recommended to participate in the introduction lecture even though it is not compulsory. During this lecture you will receive important information about the course (setup, grading etc.).

Check START for more detailed instructions

- [Examinations](#) (general)
- [Rules and regulations](#) (IB)
- [Degree Statutes](#) (all of Arcada)



start.arcada.fi

Application for accreditation or validation

- Students may apply for accreditation or validation of:
 - Studies carried out at another Higher Education Institution
 - Relevant work experience
 - Knowledge gained informally through work experience
- Only competences that are relevant to the degree can be accredited.
- Read through the information about accreditation on start.arcada.fi
“My studies - Accreditation of Study Attainments or Validation of Competences”
- You apply by filling in the application form online
- Always contact your study counsellor by email if you are planning to apply for accreditation of courses completed at another university or UAS

When to contact your Study Counsellor

- If you have study related questions that include planning of studies at Arcada
 - If you want to study in a faster pace and need an individual study plan
 - 3 years instead of 3,5 years
 - If you have fallen behind in your studies and need an individual study plan
 - Questions related to accreditation of previously gained degrees at a university level

Contact Information

Hanna Grönholm, PM.

Study Counsellor

Business Administration,
International Business,
Information Technology

(+358 (0)294 282 708)

hanna.gronholm@arcada.fi



Support in studies

Planning of studies

Study Counsellor

Counselling and support

Psychologist and Study Social Worker

Support for international students

International Student Advisor

Student Affairs & Sisu support

Study Coordinators

Career planning – Career Centre Arabia

Career Counsellors





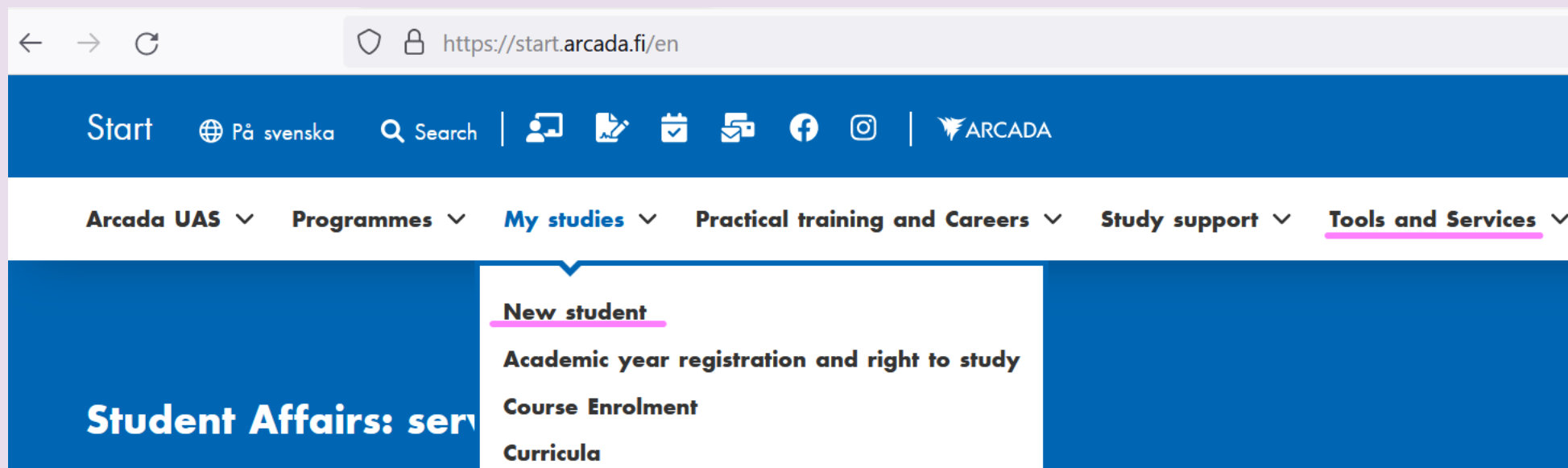
Student Affairs

- Tuition fees
- Scholarship
- Registration for the academic year
- Filling in different forms

studentaffairs@arcada.fi

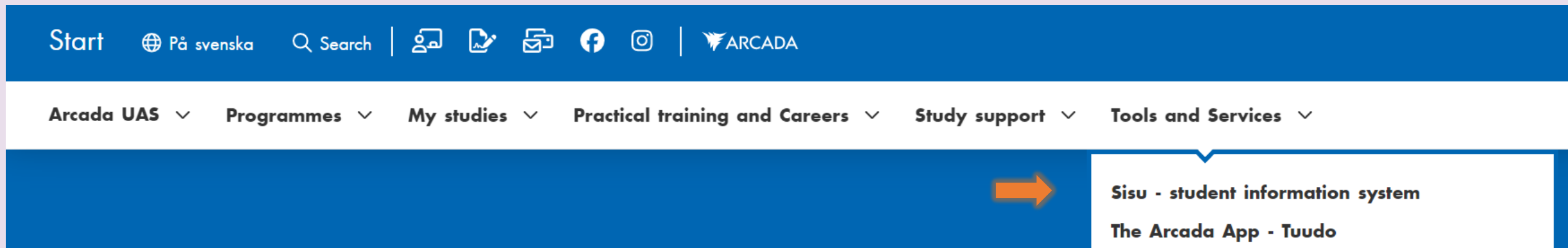
Your Study Guide – START

- The link: <https://start.arcada.fi/en>
- The navigation is done through the different topics in the menu bars
- "New Student" → useful information in the beginning of your studies
- "Tools and Services" → links to the online programmes/platforms



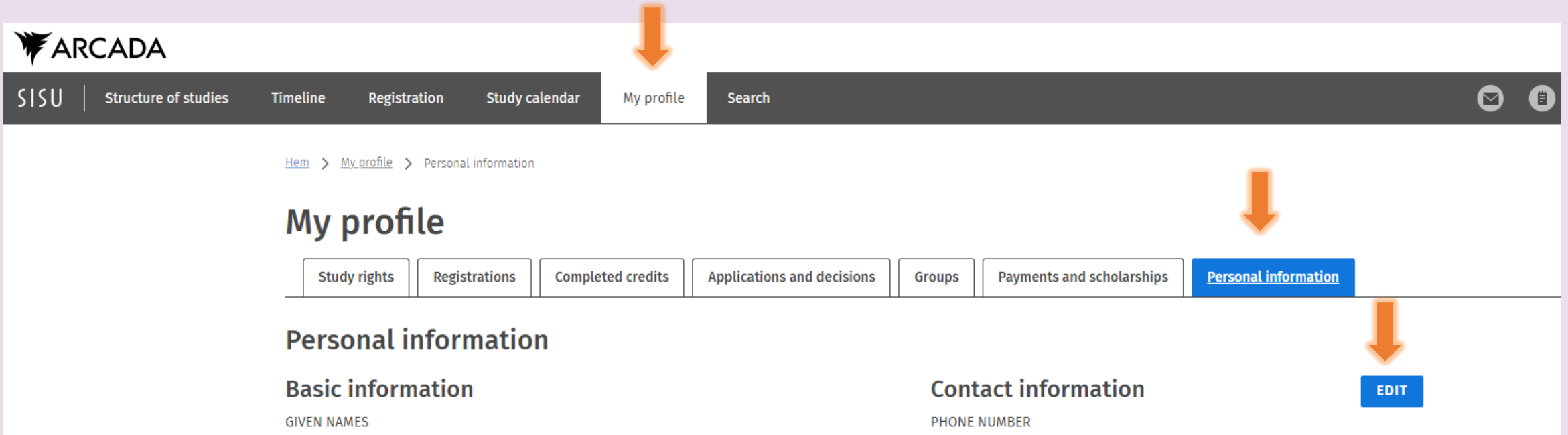
SISU - Arcada's student information system

- Log in to SISU through Start or go to sisu.arcada.fi



Contact information

- Go to **My profile - Personal information - Edit**



The screenshot shows the ARCADA web interface. At the top, the ARCADA logo is on the left, and a navigation bar contains links for SISU, Structure of studies, Timeline, Registration, Study calendar, My profile, and Search. An orange arrow points to the 'My profile' link. Below the navigation bar, a breadcrumb trail reads 'Hem > My profile > Personal information'. The 'My profile' section has a horizontal menu with tabs: Study rights, Registrations, Completed credits, Applications and decisions, Groups, Payments and scholarships, and Personal information. An orange arrow points to the 'Personal information' tab. Below this, the 'Personal information' section is divided into 'Basic information' (with the label 'GIVEN NAMES') and 'Contact information' (with the label 'PHONE NUMBER'). An orange arrow points to a blue 'EDIT' button located to the right of the 'Contact information' section.

ARCADA

SISU | Structure of studies | Timeline | Registration | Study calendar | My profile | Search

[Hem](#) > [My profile](#) > Personal information

My profile

Study rights | Registrations | Completed credits | Applications and decisions | Groups | Payments and scholarships | **Personal information**

Personal information

Basic information

GIVEN NAMES

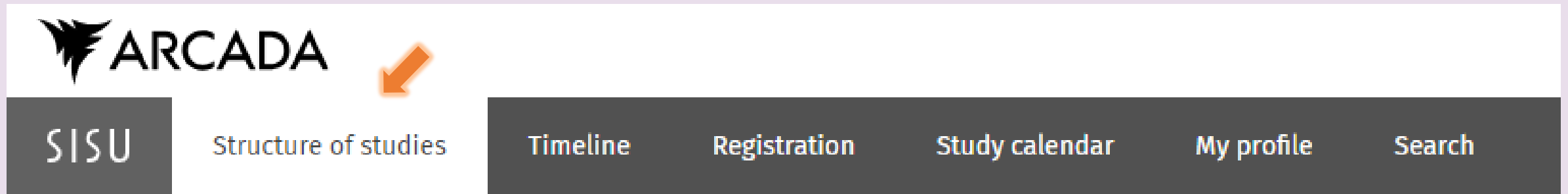
Contact information

PHONE NUMBER

EDIT

Create your Study Plan

- Go to **Structure of studies**



EDUCATION

International Business

Create a new study plan

[Study rights](#) [All educations](#)

EDUCATION

Select education ▼

International Business

CURRICULUM PERIOD

Select curriculum period ▼

NAME

[CANCEL](#) [CREATE A STUDY PLAN](#)

CURRICULUM PERIOD

Arcada curriculum period 2025-2026

Create a new study plan

[My educations](#) [All educations](#)

SELECT EDUCATION

International Business

CURRICULUM PERIOD

Arcada curriculum period 2025-2026

* NAME

My study plan 2025

[CANCEL](#) [CREATE A PLAN](#)

Name: My Study Plan 2025

Select DP-306000 to get the correct study plan


[Home](#) > Structure of studies

NEW STUDY PLAN



My study plan 2025 ▼

International Business (Tradenom, Arcada curriculum period 2025-2026, modified on 26.6.2025, created on 26.6.2025)

▼ International Business
EDU-203000

Selections
done

▼ International Business
DP-203000

! Selections
missing 210-230
105 |-

▼ General Studies
AS-5-002 Professional studies

Selections
done 15
15 |-

INTERNATIONAL BUSINESS



SELECTIONS COMPLETE

SELECTED 1/1 PC

International Business
DP-203000

210-230
cr

International Business
DP-203001

210-230
cr

Language studies

- Please choose the correct study module under "Professional Communication"



Professional studies	Selections done	45
AB-5-021 Professional studies		30
Professional Communication	Selections missing	15
AB-5-022 Professional studies		-

PROFESSIONAL COMMUNICATION

SELECT 1 PC

SELECTED 0/1 PC

SELECT 1 PC

SELECTED 0/1 PC

English as a first or second language AB-5-027	<input type="checkbox"/>	15 CT
Swedish as a first language AB-5-025	<input type="checkbox"/>	15 CT
Finnish as a first language AB-5-026	<input type="checkbox"/>	15 CT

Registration to courses

- The registration can be done in two different ways.
- Instructions also found on Start
 - [Registration through your study plan](#)
 - [Registration through timeline and timing template](#)
- Registration is today done for all first year courses offered in fall semester (6 courses).

Courses during first year – 60 cr



Fall 2025 (30 cr)

AS-1-044	Technology and Learning
AB-1-016	Introduction to Business Administration
AB-1-017	Business Mathematics and Statistics
AS-1-045	Teamwork and Innovation
AB-1-018	Introduction to Marketing
AB-1-024	Introduction to Accounting

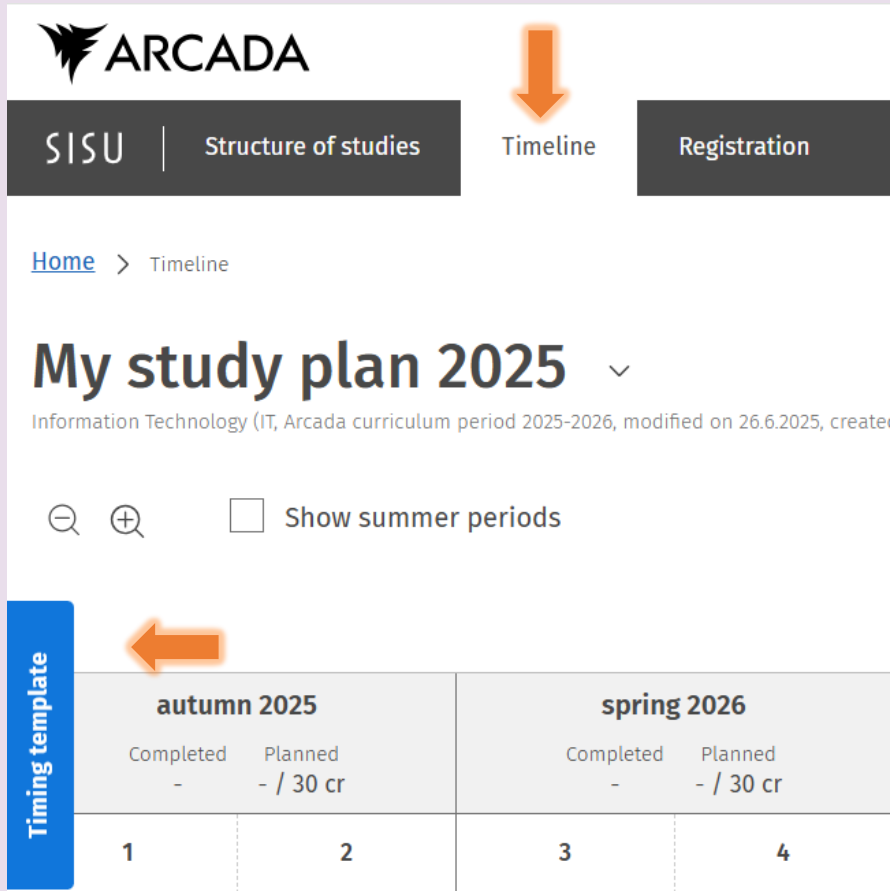
Spring 2026 (30 cr)

Enrolment opens 2.12.2025

AS-1-046	Ethical and Sustainable Societal Development
AB-1-020	Introduction to Logistics
SP-SV-002	Swedish for Beginners 1
SP-SV-003	Swedish for Beginners 2
AB-1-022	Introduction to Project Management
MET-2-001	Knowledge Formation and Methodological Foundations

How to see when your courses are running in Sisu?

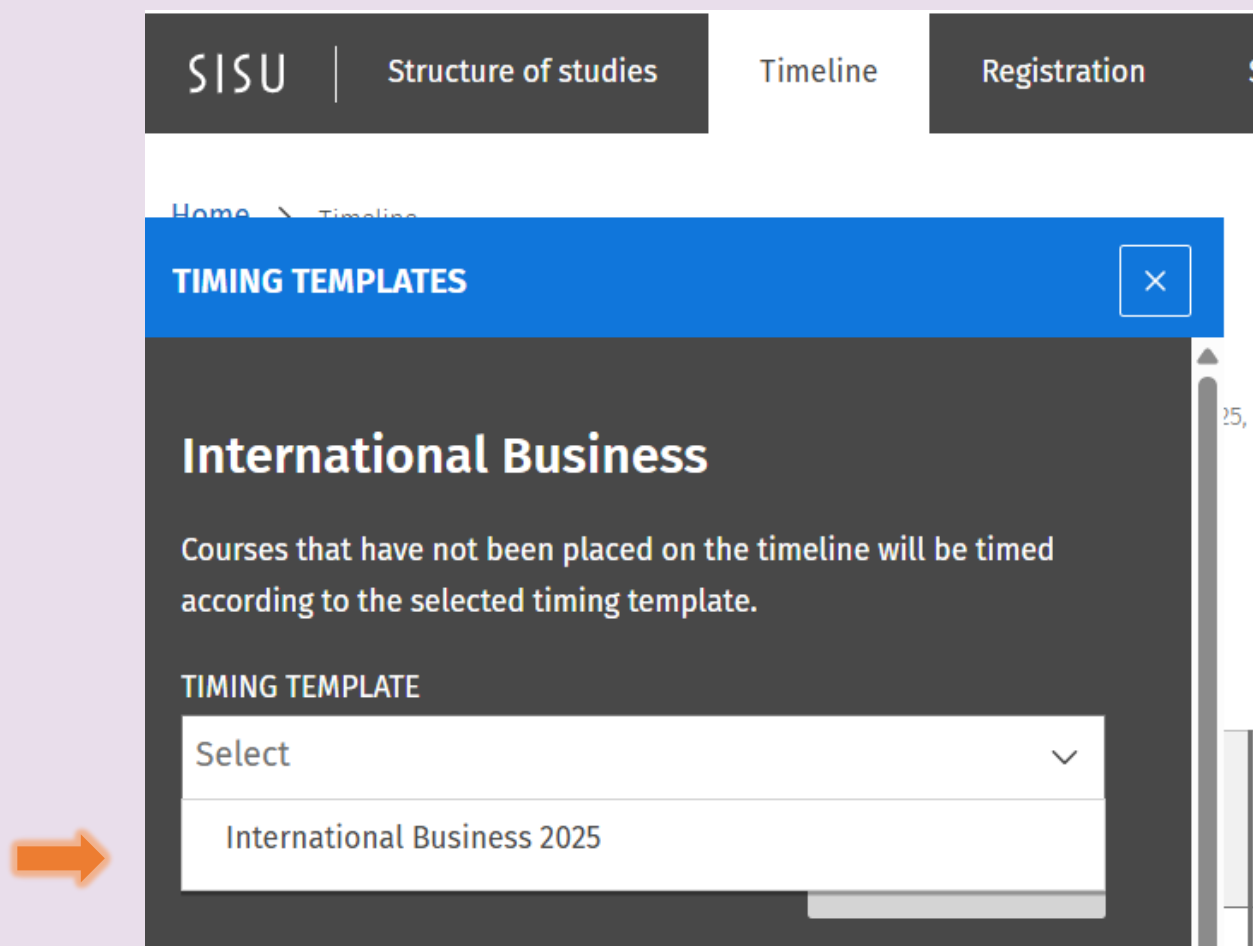
- Go to **Timeline** and choose **Timing template**



The screenshot shows the ARCADA Sisu interface. At the top, there's a navigation bar with 'SISU | Structure of studies', 'Timeline' (highlighted with an orange arrow), and 'Registration'. Below this, a breadcrumb trail shows 'Home > Timeline'. The main heading is 'My study plan 2025' with a dropdown arrow. Below the heading, there's a search icon, a zoom icon, and a checkbox labeled 'Show summer periods'. At the bottom, there's a table with two main columns: 'autumn 2025' and 'spring 2026'. Each column has sub-columns for 'Completed' and 'Planned' (with a total of 30 cr). A blue vertical bar on the left side of the table is labeled 'Timing template' with an orange arrow pointing to it.

autumn 2025		spring 2026	
Completed	Planned	Completed	Planned
-	- / 30 cr	-	- / 30 cr
1	2	3	4

Choose "International Business 2025"



SISU | Structure of studies | Timeline | Registration

Home > Timeline

TIMING TEMPLATES [X]

International Business

Courses that have not been placed on the timeline will be timed according to the selected timing template.

TIMING TEMPLATE

Select [v]

International Business 2025

Registration through the timeline

SISU | Structure of studies

Timeline

Registration

Study calendar

[Home](#) > Timeline

My study plan 21.08.2025

International Business (Tradenom, Arcada curriculum period 2025-2026, modified on 21.8.2025, created on 21.8.2025)

☐ Show summer periods

autumn 2025		spring 2026	
Completed	Planned	Completed	Planned
-	30 / 30 cr	-	30 / 30 cr
1	2	3	4
<div>AB-1-017</div> <div>Business Mathemat</div>	...	<div>AB-1-020</div> <div>Introduction to Log</div>	<div>SP-SV-003</div> <div>Swedish for Beginn</div>
<div>AS-1-044</div> <div>Technology and Lea</div>	<div>AB-1-018</div> <div>Introduction to Mar</div>	<div>SP-SV-002</div> <div>Swedish for Beginn</div>	<div>MET-2-001</div> <div>Knowledge Formati</div>
<div>AB-1-016</div> <div>Introduction to Bus</div>	<div>AS-1-045</div> <div>Teamwork and Inno</div>	<div>AS-1-046</div> <div>Ethical and Sustain</div>	<div>AB-1-022</div> <div>Introduction to Pro</div>
	<div>AB-1-024</div> <div>Introduction to Acc</div>		

Select an individual course by clicking on the course code shown in blue for the course. We will start with Technology and Learning.

Select "Completion methods" and Method 1

Technology and Learning (5 cr)

AS-1-044 | Course

Course version ⓘ

2025-2026 (Arcada); 2026-2027 (Arcad... (Placed in the p... ▼

Placed To: Education in a Digital and Sustainable Nordic Society

Status: Not completed

Grade: Not graded

Information sheet

Completion methods

Equivalences and substitutions

Cross-institutional studies

Completion methods

METHOD 1	METHOD 2	ASSESSMENT ITEM	TEACHING
	SELECTED	Participation in teaching (5 cr)	Lectures, (Socionom (Dag)) 26.8.2025–31.12.2025 Distance teaching, (e-Socionom) 26.8.2025–31.12.2025 Lectures, (Energi och miljöteknik + Materialteknik och hållbarhet) 27.8.2025–26.10.2025 Lectures, Företagsekonomi, grupp 1 27.8.2025–26.10.2025 Lectures, (Idrottsinstruktör) 27.8.2025–31.12.2025 Show more
		Validation (5 cr)	Online examination, (Validering), Svenska 27.8.2025–29.5.2026 Distance teaching, (Validation), English 27.8.2025–29.5.2026

Completion method 1

SELECT THIS COMPLETION METHOD

Choose Lectures International Business and "SELECT"

Technology and Learning (5 cr)

AS-1-044 | Course

Course version 

2025-2026 (Arcada); 2026-2027 (Arcad... (Placed in the p... ▾

Placed To: Education in a Digital and Sustainable Nordic Society

Status: Not completed

Grade: Not graded

Information sheet

Completion methods

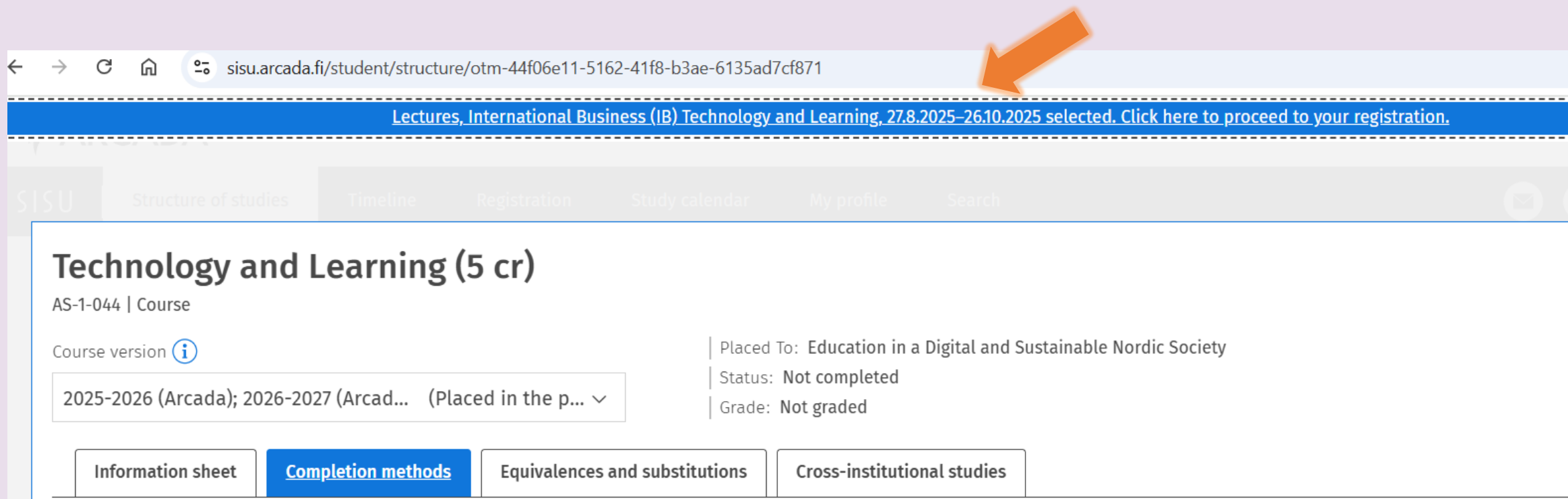
Equivalences and substitutions

Cross-institutional studies

Completion methods

METHOD 1	METHOD 2	ASSESSMENT ITEM	TEACHING	
SELECTED				
			Lectures, (Socionom (Dag)) 26.8.2025–31.12.2025	SELECT
			Distance teaching, (e-Socionom) 26.8.2025–31.12.2025	SELECT
			Lectures, (Energi och miljöteknik + Materialteknik och hållbarhet) 27.8.2025–26.10.2025	SELECT
			Lectures, Företagsekonomi, grupp 1 27.8.2025–26.10.2025	SELECT
			Lectures, (Idrottsinstruktör) 27.8.2025–31.12.2025	SELECT
			Lectures, International Business 27.8.2025–26.10.2025	SELECT

”Click here to proceed to your registration”



The screenshot shows a web browser window with the URL `sisu.arcada.fi/student/structure/otm-44f06e11-5162-41f8-b3ae-6135ad7cf871`. A blue banner at the top of the page contains the text: "Lectures, International Business (IB) Technology and Learning, 27.8.2025–26.10.2025 selected. Click here to proceed to your registration." An orange arrow points to this banner. Below the banner is a navigation bar with links: "Structure of studies", "Timeline", "Registration", "Study calendar", "My profile", and "Search". The main content area displays the course "Technology and Learning (5 cr)" with the code "AS-1-044 | Course". It also shows the course version as "2025-2026 (Arcada); 2026-2027 (Arcad..." and a dropdown menu for "Placed in the p...". To the right, it indicates the course is "Placed To: Education in a Digital and Sustainable Nordic Society", "Status: Not completed", and "Grade: Not graded". At the bottom, there are four buttons: "Information sheet", "Completion methods" (highlighted in blue), "Equivalences and substitutions", and "Cross-institutional studies".

sisu.arcada.fi/student/structure/otm-44f06e11-5162-41f8-b3ae-6135ad7cf871

Lectures, International Business (IB) Technology and Learning, 27.8.2025–26.10.2025 selected. Click here to proceed to your registration.

SISU Structure of studies Timeline Registration Study calendar My profile Search

Technology and Learning (5 cr)

AS-1-044 | Course

Course version ⓘ

2025-2026 (Arcada); 2026-2027 (Arcad... (Placed in the p... ▾

Placed To: Education in a Digital and Sustainable Nordic Society

Status: Not completed

Grade: Not graded

Information sheet **Completion methods** Equivalences and substitutions Cross-institutional studies

Registration – "REGISTER"

[Timeline](#) [Registration](#) [Study calendar](#) [My profile](#) [Search](#)

[Home](#) > [Registration](#)




Registration

▼ Courses to be completed and selection of course unit

•

Registration for the selected course unit

Register (1)

Technology and Learning, AS-1-044, Lectures, International Business (5 cr)
 27.8.2025–26.10.2025
Open registration details
<div><div> Registration ends on 27.8.2025 at 23.59</div><div>REGISTER</div></div>
 Remove course unit selection

(0) registration(s) being processed

No registrations being processed.

Registration processed (0)

No processed registrations.

Registration for the course unit Technology and Learning, Lectures, International Business 27.8.2025–26.10.2025

| Course: AS-1-044, Technology and Learning (5 cr)

| Course Version: 2025-2026, 2026-2027, 2027-2028 and 2028-2029

Registration details

NUMBER OF SEATS

Not specified

REGISTRATION REQUIREMENTS

- Valid study right / valid completion right for a course
- Attending
- The correct version of the course is included in the primary study plan
- Compulsory prerequisites for the course

[Ranking admission criteria in the course brochure](#) 

Select teaching groups

(IB) Technology and Learning

Selection guide

All teaching groups are mandatory.

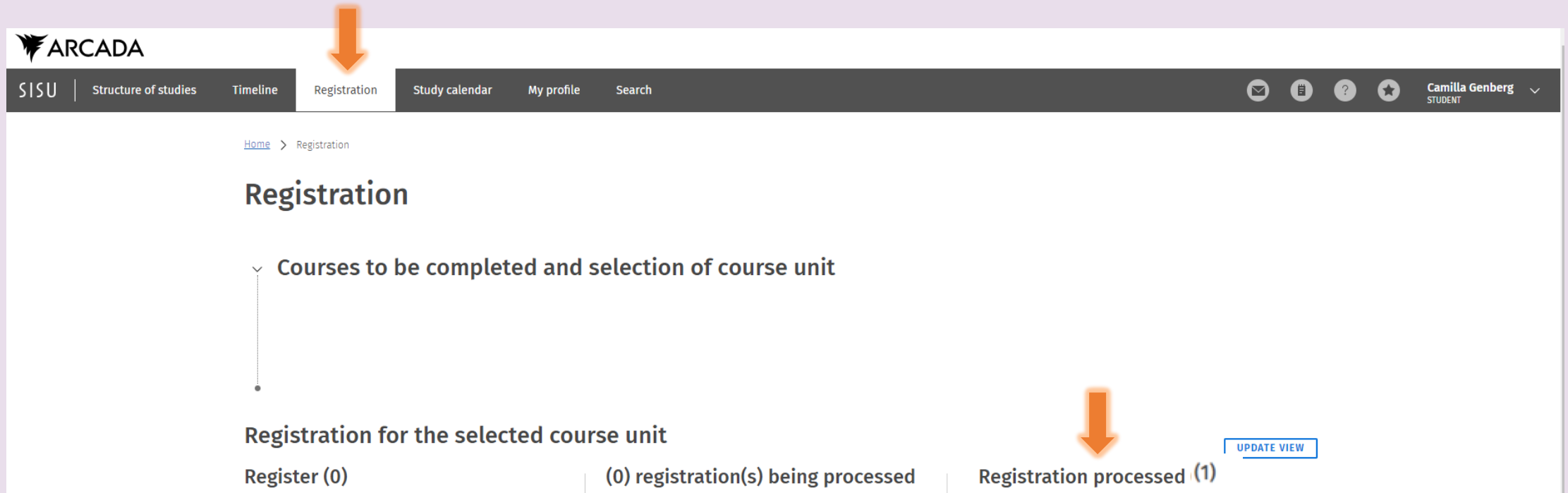
The student that fulfils the registration requirements will be accepted to the course unit immediately if there are seats left.

Teaching groups

(IB) Technology and Learning [IN CALENDAR]		
Number of seats in the teaching group: Not specified		
TIME AND PLACE INFORMATION		
DATE AND TIME	LOCATION	TEACHER
Wed 27.8.2025 10.15–11.15	Arcada F143 Large Auditorium	Janne Nyström, Magdalena Sandell, Jan Nyberg, Jan-Anders Ray
Thu 28.8.2025 12.15–13.45	Arcada F143 Large Auditorium	Janne Nyström, Magdalena Sandell, Jan Nyberg, Jan-Anders Ray
Tue 2.9.2025 9.00–12.00	Arcada E385	Janne Nyström, Magdalena Sandell, Jan Nyberg, Jan-Anders Ray
Show the rest of the teaching events		
▼		
> Exceptions and additional information		



- You find your registration under "Registration" and "Registrations processed"



ARCADA

SISU | Structure of studies | Timeline | **Registration** | Study calendar | My profile | Search

Camilla Genberg
STUDENT

[Home](#) > Registration

Registration

▼ Courses to be completed and selection of course unit

Registration for the selected course unit

Register (0)	(0) registration(s) being processed	Registration processed (1)
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UPDATE VIEW

Now we continue with the rest of the courses for this autumn

AS-1-044 **Technology and Learning** ✓

AB-1-016 Introduction to Business Administration

AB-1-017 Business Mathematics and Statistics

AS-1-045 Teamwork and Innovation

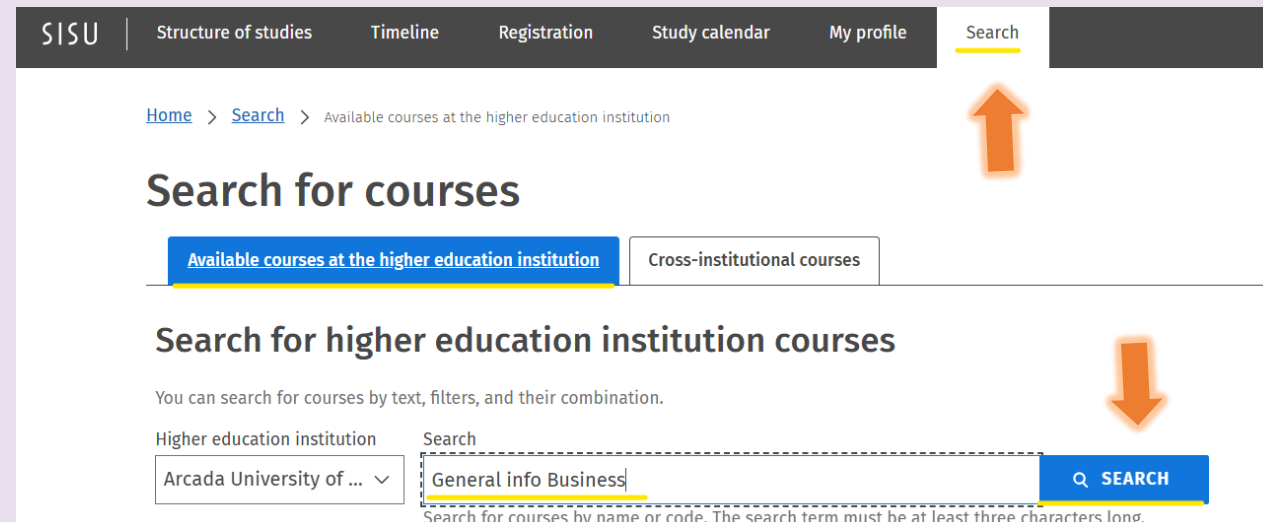
AB-1-018 Introduction to Marketing

AB-1-024 Introduction to Accounting

**Carefully choose the
correct student group**

Register for the course “General Info – Business” 0 cr

- This is not a real course, but it will be used to share information about important events you need to attend.
- Click on the “Search” tab in Sisu and make sure “University’s offering” is selected. Type “Allmän info business” and click “Search”.



The screenshot shows the Sisu web application interface. At the top, a dark navigation bar contains the Sisu logo and several tabs: "Structure of studies", "Timeline", "Registration", "Study calendar", "My profile", and "Search". The "Search" tab is highlighted with a yellow underline, and an orange arrow points up to it from below. Below the navigation bar, a breadcrumb trail reads "Home > Search > Available courses at the higher education institution". The main heading is "Search for courses". There are two tabs: "Available courses at the higher education institution" (highlighted with a blue border) and "Cross-institutional courses". Below this, the section is titled "Search for higher education institution courses". A subtext says "You can search for courses by text, filters, and their combination." There are two input fields: "Higher education institution" with a dropdown menu showing "Arcada University of ..." and "Search" with a text input field containing "General info Business". A blue "SEARCH" button is to the right of the search input field. An orange arrow points down to the search input field from the right. Below the input fields, a small note reads "Search for courses by name or code. The search term must be at least three characters long."

Click on the study module name in blue.

1 search result

[Allmän Information – Business \(0 cr\)](#)

FEIB-INFO

| Course's Language Of Learning: English, Swedish

| Language Of Instruction: English, Swedish

| Teaching Period: Unknown

| Curriculum Period: 2025-2026

| Organiser:
Arcada University of Applied Sciences

| Higher Education Institution: Arcada University of Applied Sciences

Click on “Completion methods”

[Home](#) > [General information – Business \(0\)](#) > Completion methods

General information – Business (0 cr)

FEIB-INFO

Course version 

2025-2026 (Arcada); 2026-2027 (Arca... ▾

Information sheet

[Completion methods](#)

Equivalences and substitutions

Cross-institutional studies

“Select” IB-25



<div>Information sheet</div> <div>Completion methods</div> <div>Equivalences and substitutions</div> <div>Cross-institutional studies</div>			
Completion methods			
METHOD 1	ASSESSMENT ITEM	TEACHING	
•	Participation in teaching (0 cr)	(FE-25) 27.8.2025–31.12.2028	<div>SELECT</div>
		(IB-25) 27.8.2025–31.12.2028	<div>SELECT</div>
		(IB-24) 28.8.2025–31.12.2027	<div>SELECT</div>
		(IB-22) 28.8.2025–31.12.2026	<div>SELECT</div>
		(FE-23) 28.8.2025–31.12.2026	<div>SELECT</div>
		Show more	

Then proceed as you would when registering for a regular course:
Click on the blue bar that appears at the top of the page and continue the registration process.

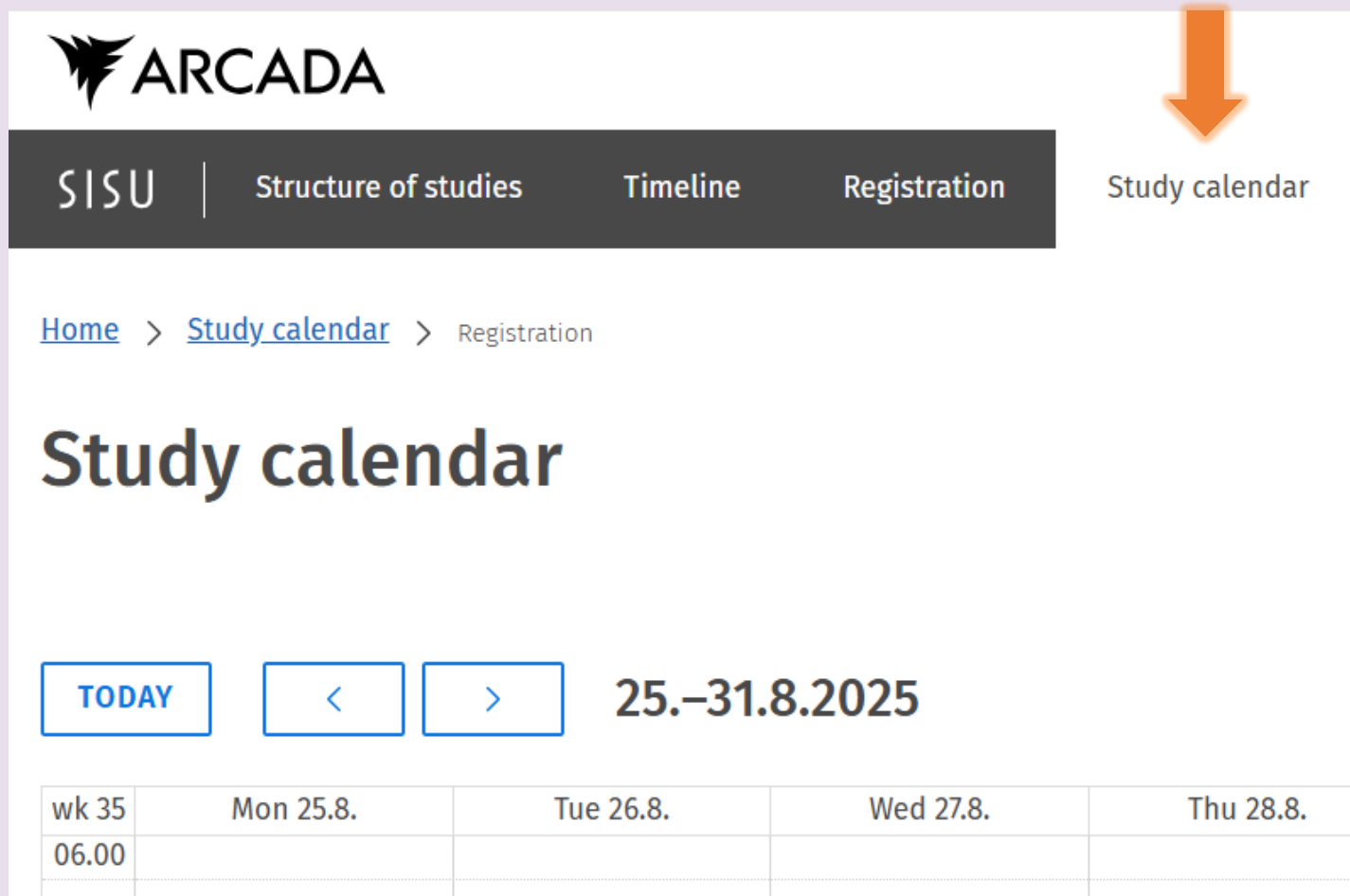
[Timeline](#) [Registration](#) [Study calendar](#) [My profile](#) [Search](#)

(IB-25) (IB-25) General information – International Business, 27.8.2025–31.12.2028 selected. [Click here to proceed to your registration.](#)

[home](#) > [General information – Business \(U\)](#) > [Completion methods](#)



How to look at your schedule in Sisu?



ARCADA

SISU | Structure of studies | Timeline | Registration | Study calendar

[Home](#) > [Study calendar](#) > Registration

Study calendar

[TODAY](#) < > 25.–31.8.2025

wk 35	Mon 25.8.	Tue 26.8.	Wed 27.8.	Thu 28.8.
06.00				

TUUDO

Tuudo is a mobile application designed to make your everyday studies easier.

With Tuudo, you can e.g.:

- See your schedule
- Read news and posts from Start
- Navigate on campus through maps
- See the week's lunch menu
- Search on timetables for public transportation
- Get information about other study related services at Arcada

How to install Tuudo?

- You can download Tuudo from Play Store (Android) or App Store (iOS). When you have completed the installation and opened the app, choose Arcada from the list of universities. Then, log in with your Arcada account. You only have to log in the first time.

Itslearning

- The online study environment at Arcada
- Most used study platform during your studies
 - Important to learn how to navigate in it
- When signing up for courses in Sisu, the courses will automatically appear on Itslearning after a couple of hours
- The link: <https://arcada.itslearning.com>

Key to Campus and the Arcada email

Arcada mobile key - [Information about the mobile key](#)

Arcada email account

- Always use your Arcada email when you are in contact with the personnel at Arcada
- Sign your emails with your name, your student number and student group (IB-25)
- Check your emails regularly
- How to configure your Arcada email to your laptop or phone?
 - Check instructions on [START](#)

— Monday, 25 August

Welcome to International Business - Presentation of the degree programme

Time: 9.00-9.45

Room: B518

Session with the Study Counsellor

Time: 10.00-11.15

Room: E383

This is Arcada & ASK

Time: 11.15-12.00

Room: Small Auditorium (F249)

Lunch

Time: 12.00-13.15

Campus Tour

Time: 13.15-13.45

Tutors and Student Association HanSe

Time: 13.45-14.15

Room: B518

Tuesday, 26 August

Digital Tools

Time: 10.00-10.45

Room: E383

Student Affairs

Time: 11.00-11.30

Room: Small Auditorium (F249)

Lunch

Time: 11.30-12.15

Amazing Business Race

Time: 12.15-15.00

Room: Big Auditorium (F143)

Schedule to be found on Start

Wednesday, 27 August

Information about language studies

Time: 10.15-11.15

Room: Big Auditorium (F143)

Lunch

Time: 11.15-12.15

Introduction to Business Administration - course intro

Time: 12.15-13.45

Room: A409

Information about practical training

Time: 14.00-15.00

Room: A409

Thursday, 28 August

Support in studies & Library services

Time: 9.00-10.00

Room: Small Auditorium (F249)

Business Mathematics and Statistics - course intro

Time: 10.15-11.45

Room: B518, D4109 or D4110

Lunch

Time: 11.45-12.15

Technology and Learning - course intro

Time: 12.15-13.45

Room: Big Auditorium (F143)

Thank you!

Have a great day!



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