

Emergency Care Systems Development and Leadership

How to create your own study plan and register for courses



Get started with Sisu

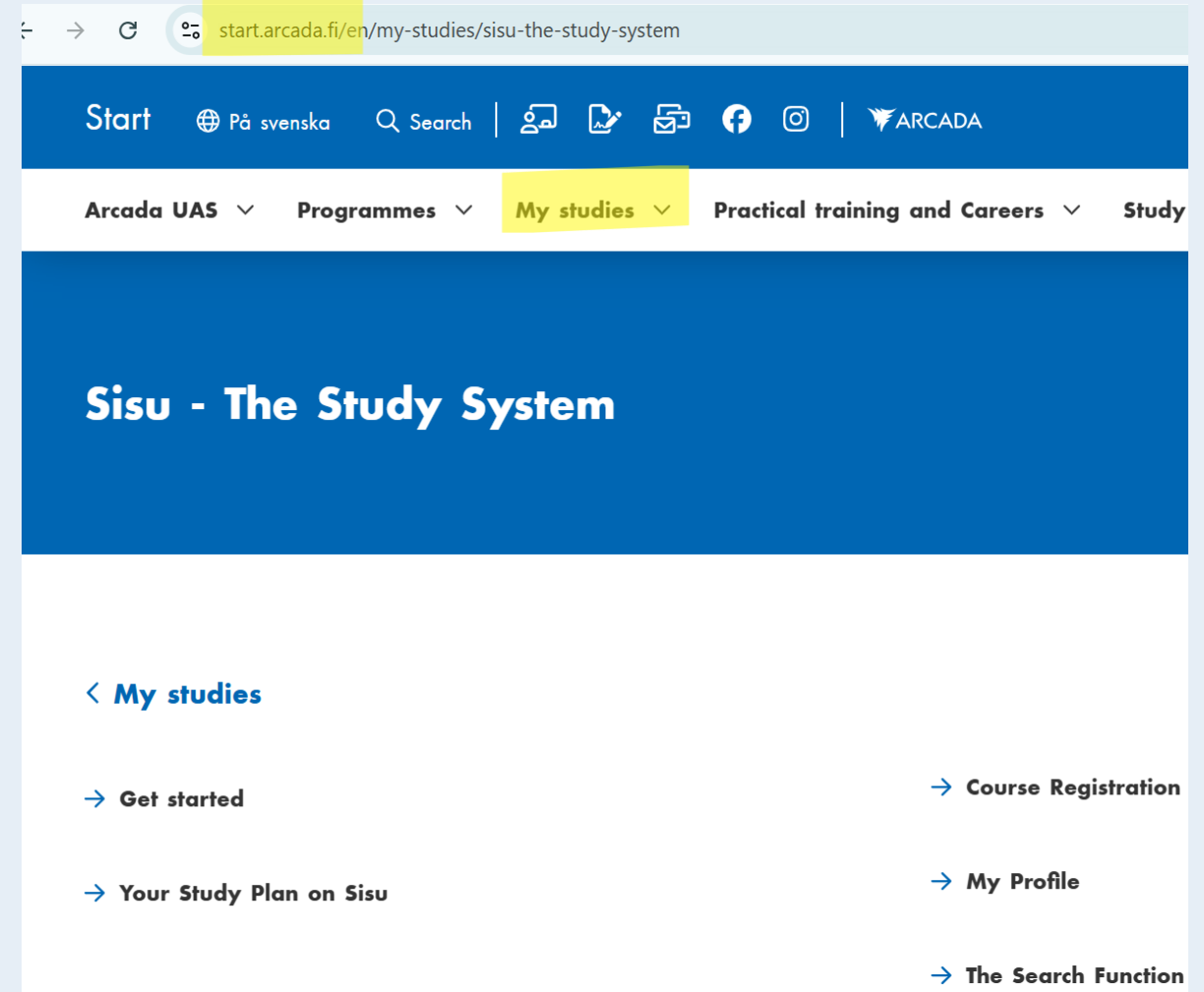
- Check your personal information
- Create a study plan
- Select your timing template
- Add courses to your study plan
- Enroll to courses

Information on start.arcada.fi

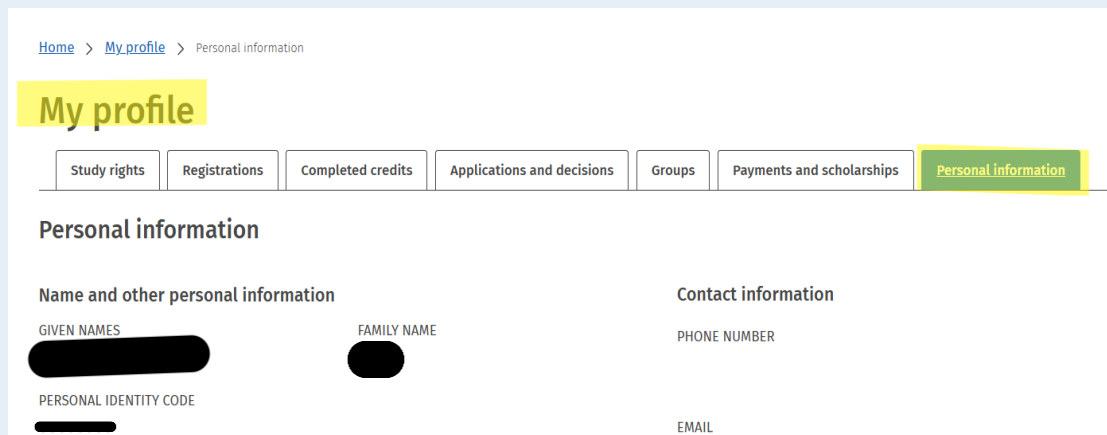
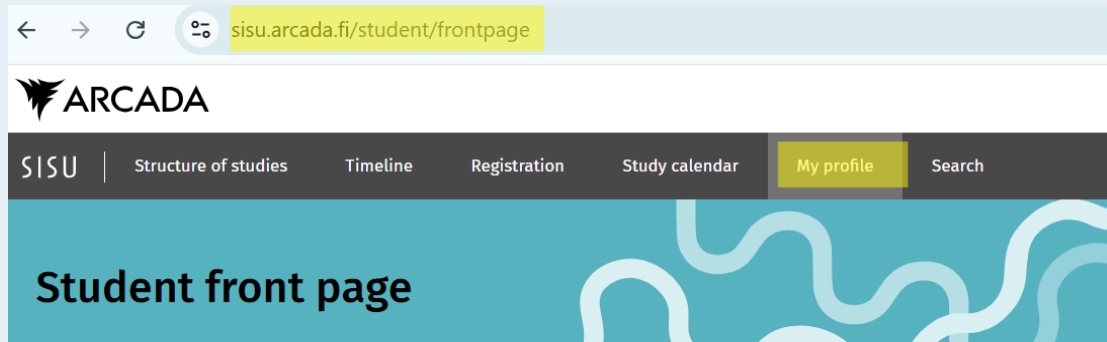
- All information you need for your studies can be found in Start, but the most central features are listed in this presentation.

For more instructions, go to:
Start -> My studies ->
Sisu – the study system

<https://start.arcada.fi/en/my-studies/sisu-the-study-system>



Check your personal information

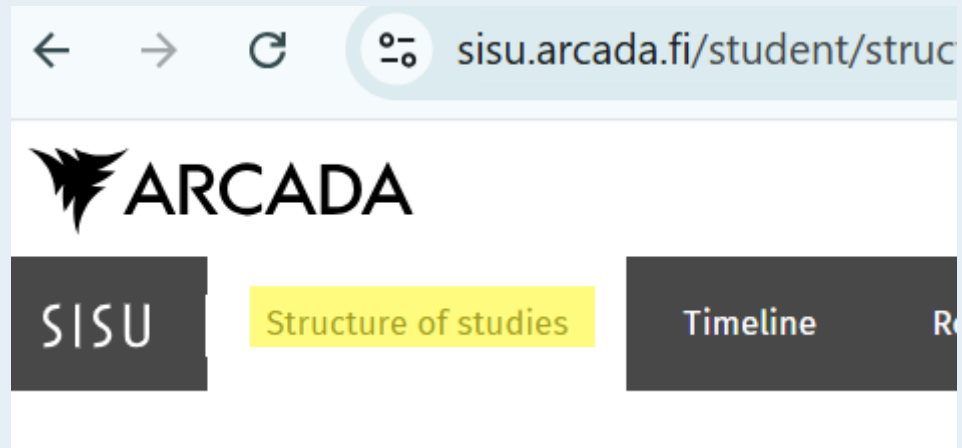


- Go to sisu.arcada.fi
on the frontpage you can see different tabs, go to **My profile**

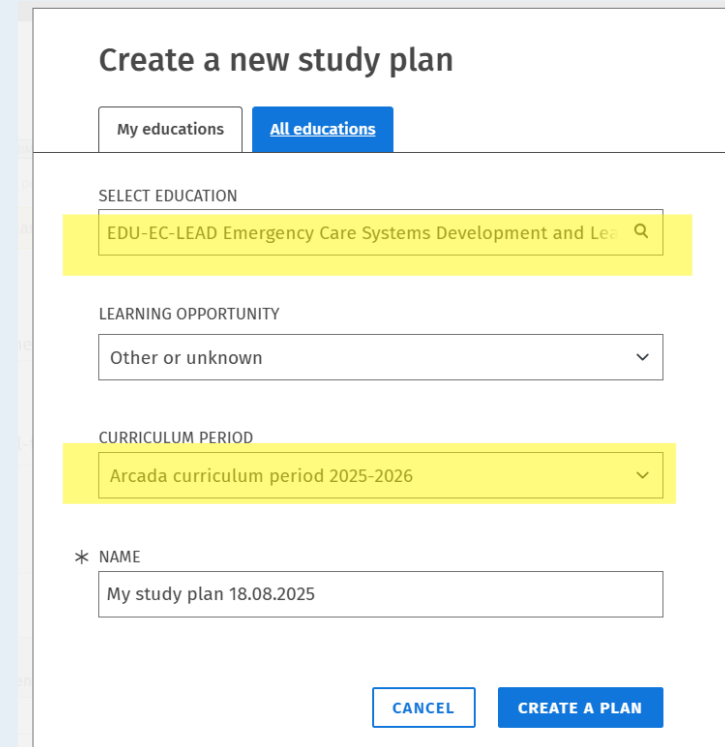
under My profile you have different tabs again, go to **Personal information**
check that all is correct

Create a study plan

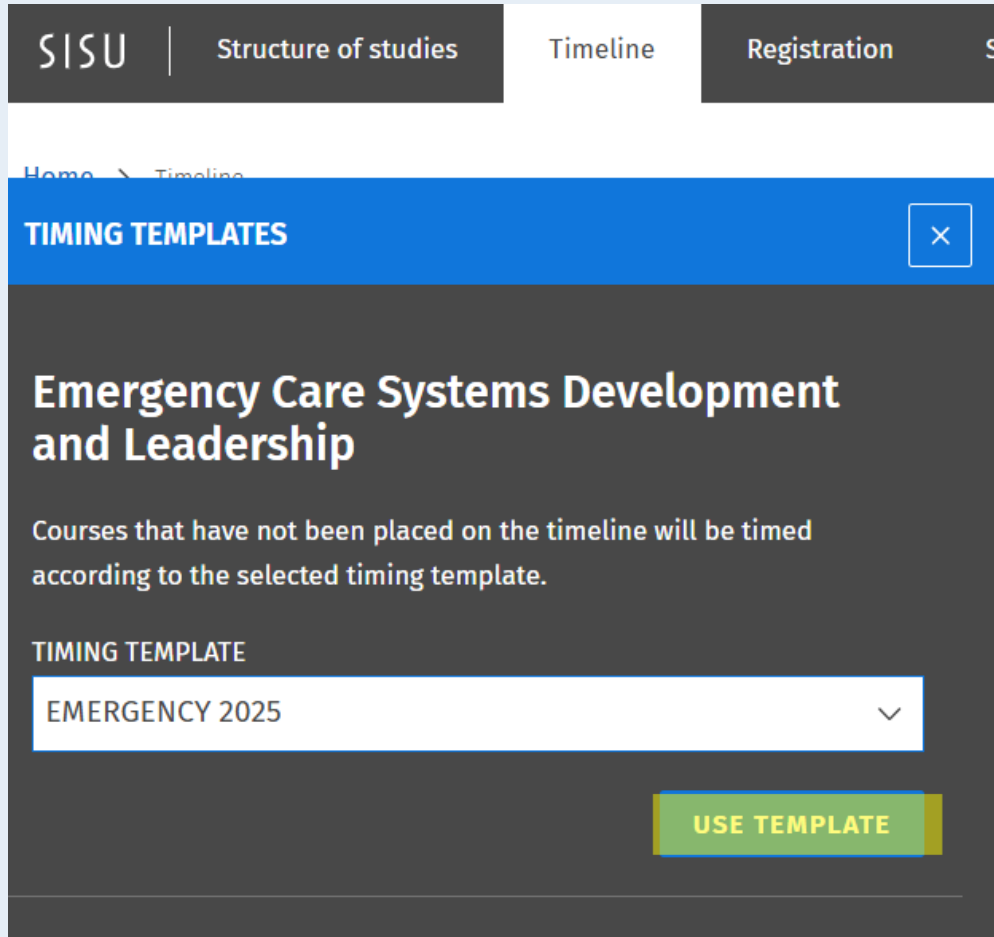
- Go to sisu.arcada.fi
on the frontpage you can see
different tabs, go to
Structure of studies



- Let Sisu create a new study plan
for you, you can keep the name
Sisu suggests, or rename it, it is up
to you

A screenshot of a web form titled 'Create a new study plan'. At the top, there are two tabs: 'My educations' and 'All educations' (which is active). Below the tabs, there are three sections: 'SELECT EDUCATION' with a dropdown menu showing 'EDU-EC-LEAD Emergency Care Systems Development and Lea'; 'LEARNING OPPORTUNITY' with a dropdown menu showing 'Other or unknown'; and 'CURRICULUM PERIOD' with a dropdown menu showing 'Arcada curriculum period 2025-2026'. At the bottom, there is a field labeled '* NAME' with the text 'My study plan 18.08.2025'. At the very bottom right, there are two buttons: 'CANCEL' and 'CREATE A PLAN'.

Select your timing template



SISU | Structure of studies | Timeline | Registration

Home > Timeline

TIMING TEMPLATES [X]

Emergency Care Systems Development and Leadership

Courses that have not been placed on the timeline will be timed according to the selected timing template.

TIMING TEMPLATE

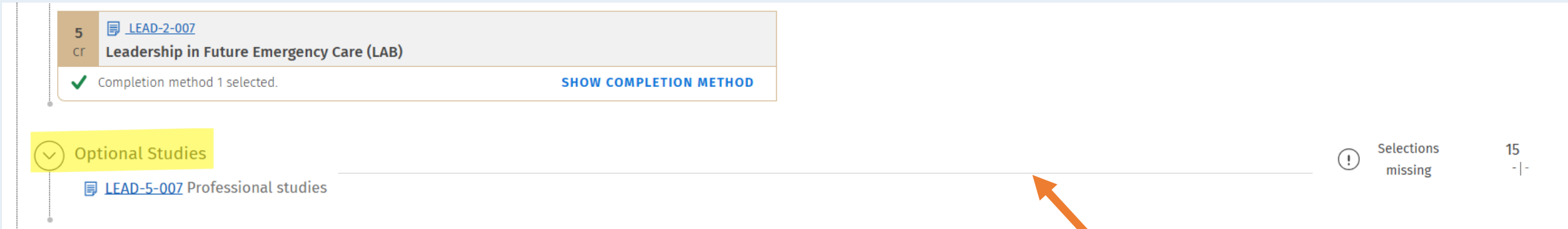
EMERGENCY 2025 [v]

USE TEMPLATE

- Go to sisu.arcada.fi
on the frontpage you can see different tabs, go to **Timeline**
- Select **Emergency Care Systems Development and Leadership 2025** and click **USE TEMPLATE**
- Now all **courses belonging to your study plan** are placed according to how they are scheduled

Add courses to your study plan (1/2)

- All courses are already in your study plan, except for your **free optional studies**

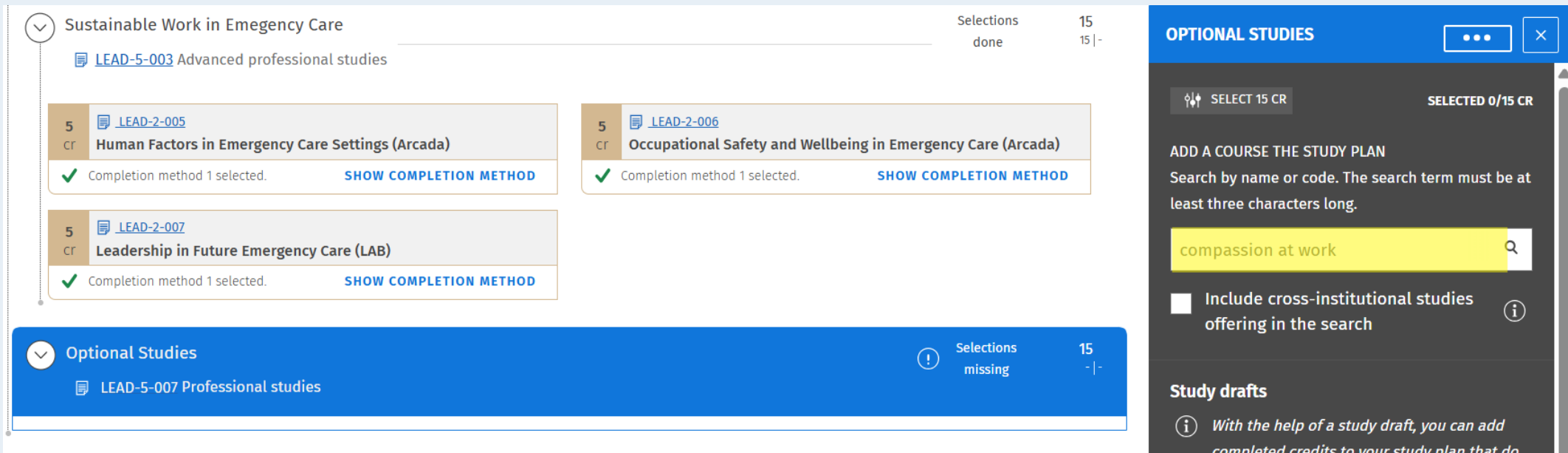


The screenshot shows a user interface for a study plan. At the top, there is a course card for 'Leadership in Future Emergency Care (LAB)' with a completion status of '5 CR' and a note 'Completion method 1 selected.' Below this is a yellow 'Optional Studies' section. A horizontal line is present in this section, with an orange arrow pointing to it from below. To the right of the line, there is a warning icon and the text 'Selections missing' and '15 -|-'.

- You can add courses to the module by clicking on the **line** (click on the line not the text).

Add courses to your study plan (2/2)

- A new window opens to the right, when you click on the line



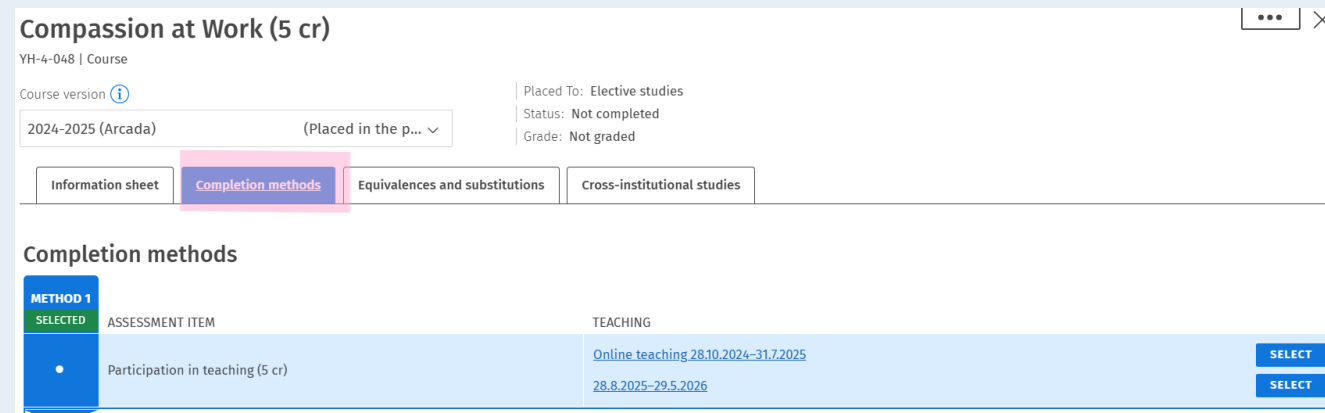
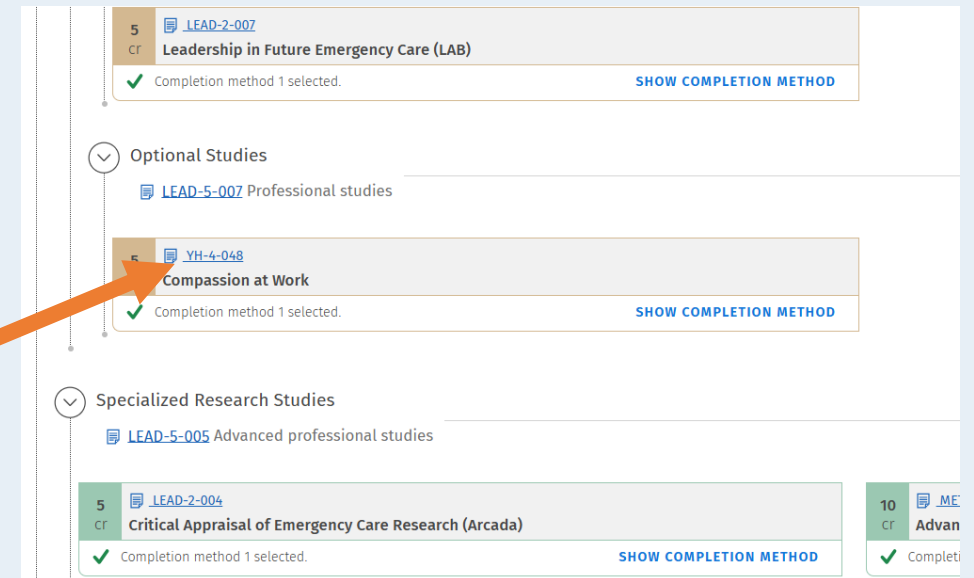
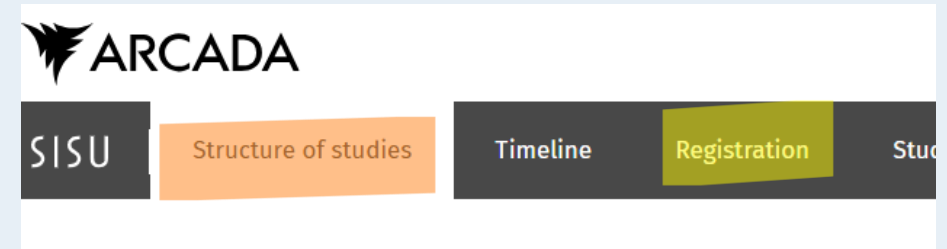
The screenshot displays a web interface for managing a study plan. On the left, a section titled 'Sustainable Work in Emergency Care' shows three selected courses, each with a '5 cr' credit value and a 'Completion method 1 selected' status. The courses are: 'LEAD-2-005 Human Factors in Emergency Care Settings (Arcada)', 'LEAD-2-006 Occupational Safety and Wellbeing in Emergency Care (Arcada)', and 'LEAD-2-007 Leadership in Future Emergency Care (LAB)'. Below this, a blue bar indicates 'Optional Studies' with 'LEAD-5-007 Professional studies' and a 'Selections missing' status. On the right, a sidebar titled 'OPTIONAL STUDIES' is open, showing a search bar with the text 'compassion at work' and a 'SELECT 15 CR' button. The sidebar also includes a checkbox for 'Include cross-institutional studies offering in the search' and a section for 'Study drafts'.

- Search for suitable courses with the **search function**. You can add courses to the study plan. Here one option, this course, *Compassion at work*

More recommended courses are listed here:
[Free electives for master students](#)

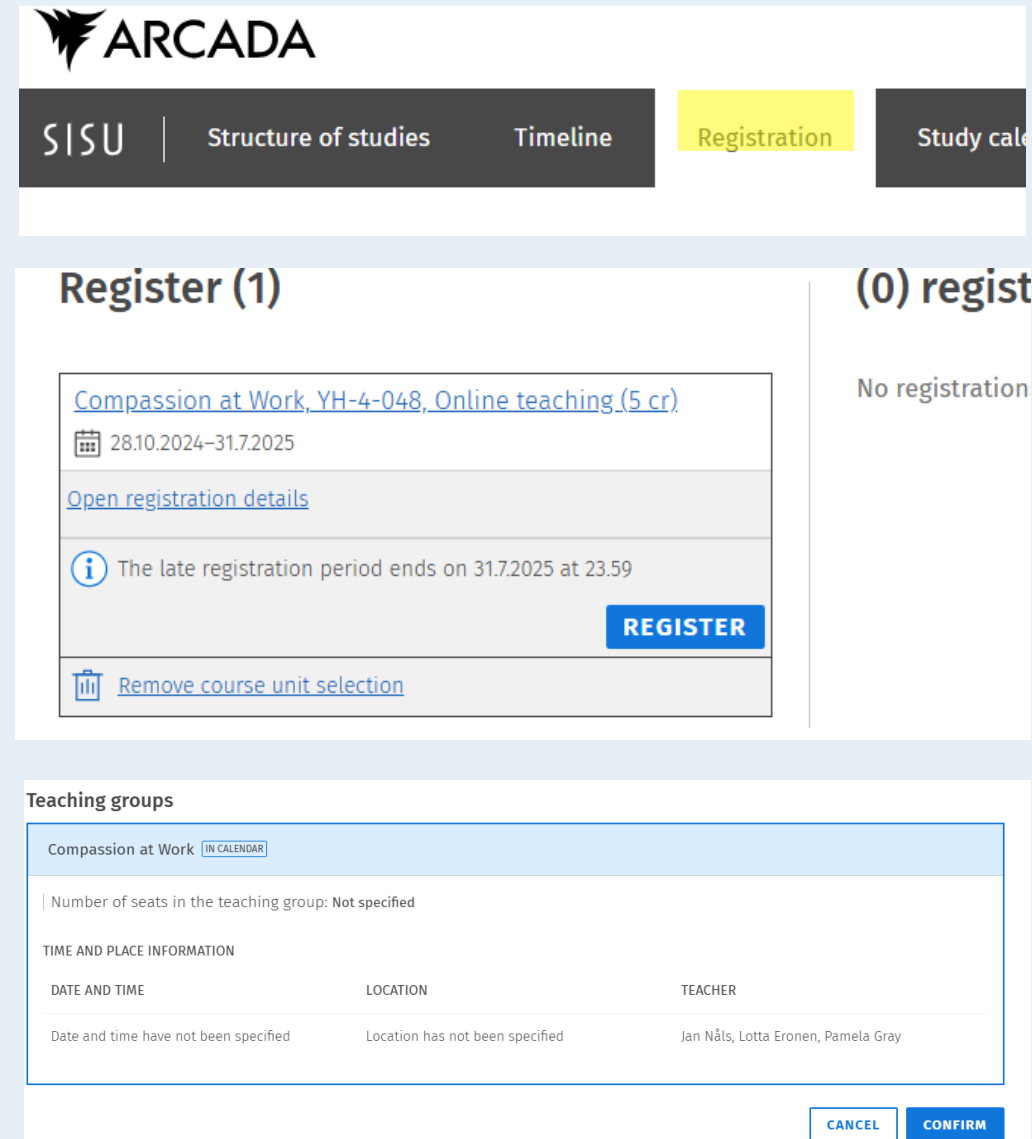
Enroll to courses (1/2)

- The fastest way is to enroll through your study plan. Go to the study plan you created, in tab **Structure of studies**
- Start by clicking on a course code shown in blue
- Go to tab **Completion methods** and click **SELECT**
- And after this you need to go to the tab **Registration** (see next slide)



Enroll to courses (2/2)

- To enroll to the course, go to Registration
- Find all courses you have selected, and click the tab **REGISTER**
- As a last step, click on the tab **CONFIRM**
- Follow the same steps for the other courses



The screenshot displays the ARCADA web application interface. At the top, the ARCADA logo is visible. Below it, a navigation bar contains links for SISU, Structure of studies, Timeline, Registration (highlighted in yellow), and Study calendar. The main content area is titled "Register (1)" and shows a course selection for "Compassion at Work, YH-4-048, Online teaching (5 cr)" with a date range of 28.10.2024–31.7.2025. A link "Open registration details" is provided. A message states: "The late registration period ends on 31.7.2025 at 23.59". A blue "REGISTER" button is present. Below this, there is a link "Remove course unit selection". To the right, a sidebar shows "(0) registered" and "No registration". At the bottom, a "Teaching groups" section is visible, showing details for the "Compassion at Work" group, including the number of seats (Not specified), time and place information, and a list of teachers: Jan Nääls, Lotta Eronen, Pamela Gray. At the bottom right, there are "CANCEL" and "CONFIRM" buttons.

ARCADA

SISU | Structure of studies | Timeline | **Registration** | Study calendar

Register (1)

[Compassion at Work, YH-4-048, Online teaching \(5 cr\)](#)

28.10.2024–31.7.2025

[Open registration details](#)

i The late registration period ends on 31.7.2025 at 23.59

REGISTER

[Remove course unit selection](#)

(0) registered

No registration

Teaching groups

Compassion at Work [\[IN CALENDAR\]](#)

| Number of seats in the teaching group: Not specified

TIME AND PLACE INFORMATION

DATE AND TIME	LOCATION	TEACHER
Date and time have not been specified	Location has not been specified	Jan Nääls, Lotta Eronen, Pamela Gray

CANCEL **CONFIRM**

Courses for Emergency Care Systems Development and Leadership autumn

- All courses for **Emergency Care** are listed in [Start -> Programmes -> Emergency Care Systems -> Current courses](#)

For autumn semester enroll to these courses:

LEAD-2-001 Emergency Care as Dynamic System (5 cr)

LEAD-2-004 Critical Appraisal of Emergency Care as Research (5 cr)

LEAD-2-006 Occupational Safety and Wellbeing in Emergency Care (5 cr)

LEAD-2-005 Human Factors in Emergency Care Settings (5 cr)