

AGREEMENT ABOUT COMMISSIONED DEGREE THESIS
STUDENT

Name	Student ID number
Address	Phone number
Degree Programme	
Specialisation option	

COMMISSIONING PARTY

Name	
Address	Phone number
Contact person	
<p>A degree thesis is considered to be commissioned if there is a written agreement about at least one of the following (mark with a cross):</p> <p><input type="checkbox"/> The commissioning party pays either Arcada or the student for the work.</p> <p><input type="checkbox"/> The degree thesis has got a supervisor on the part of the commissioning party (external supervisor).</p> <p><input type="checkbox"/> The commissioning party intends to utilise the results in its activity.</p>	

DEGREE THESIS

Title	
Description of the degree thesis	
Work on the degree thesis begins	The degree thesis is handed over to the commissioning party

CONFIDENTIALITY CLASSIFICATION

The following part of the degree thesis ought to be classified as confidential
<p>Reason:</p> <p><input type="checkbox"/> The degree thesis contains information on inventions, new facilities, procedures or developments that can have commercial significance.</p> <p><input type="checkbox"/> The degree thesis contains business secrets.</p> <p><input type="checkbox"/> The degree thesis contains information on the actions of authorities classified as confidential as defined in the Act on the Openness of Government Activities (621/1999).</p> <p><i>NB! Classification as confidential is made only in exceptional cases. The decision is made by the Head of Department and Administrative Director of Arcada based on the submission of the student and supervising teacher.</i></p>

SUPERVISION OF THE DEGREE THESIS

Supervising teacher
Supervisor on the part of the commissioning party

SIGNATURES

Place and date		
Representative of the commissioning party	Student	Supervising teacher

Arcada's degree theses will be published electronically as from January 1st, 2010.

There are three identical copies of this agreement, one for the commissioning party, one for the student and one for the student affairs office for registration.