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INFORMATION

Welcome to the Online Application for outgoing students.

Application deadlines

For Spring Semester 2019: September 25th 2018

Practical information

In order to complete the application for an exchange programme, please pay attention to the following points.

The different sections of the application are listed in the menu on the left. All sections should be completed. The fields marked with red stars are mandatory and have to be completed. By dragging your cursor over the yellow „i“, you find information on how to complete the particular field.

You have the option to complete and save your application in multiple sessions. When a section is completely filled out, please tick the box next to „Mark page as completed“. A green checkmark will appear next to the completed section in the menu on the left. You can submit your application once all the sections on the menu are marked with green checkmarks. No more changes will be possible after submitting the application!

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PERSONAL INFORMATION

Identity

Family name*	<input type="text"/>
First name*	<input type="text"/>
Gender*	<input type="text" value="Please select"/>
Date of birth*	<input type="text" value="Day"/> / <input type="text" value="Month"/> / <input type="text" value="Year"/> 
Country of birth*	<input type="text" value="Please select"/>
Nationality*	<input type="text" value="Please select"/>
Nationality 2	<input type="text" value="Please select"/>
Social Security Number ddmmyy-xxxx*	<input type="text"/>
Student Code*	<input type="text"/> 

Contact data

Country*	<input type="text" value="Please select"/>
C/o	<input type="text"/>
Street 1*	<input type="text"/>
Street 2	<input type="text"/>
Postcode*	<input type="text"/>
City*	<input type="text"/>
Telephone (Mobile)*	<input type="text"/>
Arcada Email (Please note that we will use this email address to contact you)*	<input type="text"/>

 Mark page as complete

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EDUCATIONAL BACKGROUND

Current studies

Current study programme*

Please select

Number of years studied at Arcada
prior to exchange*

ISCED code and Field of Study

Please select

Check the correct ISCED code for
your degree program under "I".*

Study Cycle*

Please select

Previous Exchange

I have previously been on
exchange through Arcada* No Yes

Where? (Country and institution)*

Year when the exchange started
*

Please select

I have previously received an
Erasmus Scholarship* No Yes Mark page as complete

Företagsekonomi: 041
International business: 041
Turism: 1015
Informationsteknik (Informations- och medieteknik): 081
Mediekultur: 0211
Kulturproducent: 041
Energi- och miljöteknik: 071
Process- och materialteknik: 072
Materials Processing Technology: 072
Socionom: 092
Nursing/Sjukskötare: 0913
Förstavårdare: 0913
Hälsovårdare: 0913
Barnmorska: 0913
Idrottsinstruktör: 1014
Fysioterapeut: 0915
Ergoterapeut: 0915

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LANGUAGE SKILLS

Do you have the required language skills in the language of instruction at the host university?*

No Yes

If no, please describe your plans on fulfilling the requirements before departure.


Comments regarding your language skills


Language of instruction during exchange*

Please select

Mother tongue*

Mark page as complete

 In order to be accepted for an exchange, you have to fulfill the language requirements of the host institution when the study period abroad begins. Check the language requirements on the webpages of the host university

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PREFERRED STAY ABROAD

Academic year*

2018/19

Priority (1)

Start semester*


Spring Semester 2019

Duration in semester*

1

Do you want to do exchange in one
of Arcada's partner institution?*

Please select

 Priority Mark page as complete Save progress

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Please note that only students going on exchange to a partner university will get a grant. If, for some reason, you do not find a suitable partner institution, you can also apply to other universities independently and go on exchange as a so-called free mover student. Do keep in mind that many universities only accept exchange students from their own partners. As a free mover you might have to pay tuition fees at the host university.

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INTERNATIONAL

I have been an international tutor
for an incoming exchange student*

No Yes



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EMERGENCY CONTACTS

Emergency Contact (1)

Family name*

First name*

Relationship*

Email*

Phone number*



Emergency Contact

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RELEVANT DOCUMENTS TO BE UPLOADED

Proof of language skills	<input type="button" value="Browse..."/>	No file selected.
Proof of language skills 2	<input type="button" value="Browse..."/>	No file selected.
A preliminary Learning Agreement signed by you and the responsible person in your degree programme*	<input type="button" value="Browse..."/>	No file selected.
Motivational letter (Max. 1 page) (Description of your study and career related goals in relation to your exchange)*	<input type="button" value="Browse..."/>	No file selected.
An International tutor certificate provided by ASK (if you have been an international tutor)	<input type="button" value="Browse..."/>	No file selected.
<input type="checkbox"/> Mark page as complete		

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i

Allowed format PDF. In order to be accepted for an exchange, you have to fulfill the language requirements of the host institution when the study period abroad begins. If the appropriate language courses are not registered in ASTA, please enclose another language certificate to your application.

< Language skills

i

Allowed format pdf. The courses can be found on the website of the host institution. In case the new courses are not yet available on the website, please use the most updated information available at the time of application. The preliminary Learning Agreement form can be found in Start, under Studies at Arcada, Studies Abroad, Choice of Courses and Learning agreement. Please note that students applying on Erasmus exchange has to fill in Erasmus+ Learning Agreement.

< Preliminary Learning Agreement

Allowed format PDF

Can be written in English or in Swedish

Please hand in your motivational letter together with the learning agreement to the responsible person in your degree programme before uploading.

< Motivational letter

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I certify that the information given in this application and the documents provided are correct and complete to the best of my knowledge and belief. I understand that any discrepancies in these details may result in my enrolment being cancelled. I understand that the application is binding. *

 Yes

I have taken notice that the information on this form will be stored electronically and used by the international coordinator in accordance with the provisions of the Data Protection Act.*

 Yes


I agree that my name and email address can be forwarded to the host university. *

 Yes

I hereby confirm that I will comply with the laws of my host country and with the rules and regulations of the hosting institution.*

 Yes

I understand that it is my responsibility to make sure that I have sufficient insurance when going abroad.*

 Yes Mark page as complete Save progress

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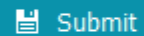
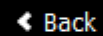
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